



SAINT VINCENT AND THE GRENADINES

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GOVERNMENT NOTICES

No. 81

HOUSE OF ASSEMBLY SAINT VINCENT AND THE GRENADINES

It is notified for general information that the meeting of the House of Assembly scheduled for Thursday 4th August, 2016 at 10:00 a.m. has been rescheduled to Thursday 11th August, 2016 at 10:00 a.m.

A cordial invitation is extended to the General Public.

NICOLE HERBERT
Clerk of the House of Assembly.

No. 82

HOUSE OF ASSEMBLY NOTICE OF INTENTION TO INTRODUCE PRIVATE BILLS

1. Notice is hereby given that the Trustees of the Arnos Vale Covenant Assembly of St. Vincent and the Grenadines intend to introduce a Private Bill for the incorporation of that body.

OBJECT AND REASON

The reason for the Bill is to provide for the incorporation of that body as a body corporate.

2. Notice is hereby given that the Trustees of the Mountain of Fire and Miracles Ministries of St. Vincent and the Grenadines intend to introduce a Private Bill for the incorporation of that body.

OBJECT AND REASON

The reason for the Bill is to provide for the incorporation of that body as a body corporate.

3. Notice is hereby given that the Trustees of the Church of Christ at Richland Park of St. Vincent and the Grenadines intend to introduce a Private Bill for the incorporation of that body.

OBJECT AND REASON

The reason for the Bill is to provide for the incorporation of that body as a body corporate.

4. Notice is hereby given that the Trustees of the Light House Chapel International of St. Vincent and the Grenadines intend to introduce a Private Bill for the incorporation of that body.

OBJECT AND REASON

The reason for the Bill is to provide for the incorporation of that body as a body corporate.

5. Notice is hereby given that the Trustees of the Word of Life Deliverance Ministries of St. Vincent and the Grenadines intend to introduce a Private Bill for the incorporation of that body.

OBJECT AND REASON

The reason for the Bill is to provide for the incorporation of that body as a body corporate.

6. Notice is hereby given that the Trustees of the Pillar of Truth Ministries Inc. of St. Vincent and the Grenadines intend to introduce a Private Bill for the incorporation of that body.

OBJECT AND REASON

The reason for the Bill is to provide for the incorporation of that body as a body corporate.

NICOLE HERBERT
Clerk of the House of Assembly.

2nd August, 2016.

No. 78

VACANCY NOTICE

Applications are invited from suitably qualified persons for the appointment to the post of Senior Crown Counsel within the Attorney General's Chambers.

JOB DESCRIPTION

JOB TITLE : SENIOR CROWN COUNSEL

REPORTS TO : ATTORNEY GENERAL

SUPERVISES : CROWN COUNSEL AND LEGAL SECRETARY

CLASSIFICATION: GRADE 19

A. RELATIONSHIP AND RESPONSIBILITIES:

- 1. Provision of professional efficient and ethical legal services to the Government of Saint Lucia in matters related but not limited to the conduct of civil litigation, provision of legal advice, drafting and vetting of contracts and other agreements.
- 2. Required to respond whenever necessary to the Attorney General and Solicitor General on matters related to work in progress.
- 3. Works under the direction of and reports to the Attorney General and Solicitor General.

B. DUTIES AND TASKS

- 1. Prepares, presents and represents the Government of Saint Lucia in all civil matters in all courts in Saint Lucia and provides guidance and assistance to the Crown Counsel in the conduct and progress of matters.
- 2. Functions as a legal representative of the Government locally, regionally and internationally in matters involving civil issues.

- 3. Prepares all legal documents to be filed in civil matters.
- 4. Appears in appeals in disciplinary matters before the Public Service Board of Appeal and the Income Tax Appeals Tribunal.
- 5. Provides legal advice to all Ministries and Government Departments to ensure that the interest of the Government is safeguarded.
- 6. Drafts and vets Deeds and Agreements, Memoranda of Understanding, Contracts and Notarial documents to which Government is a party.
- 7. Reviews, vets and approves documents for Marriage Licenses, Aliens Licenses and any other related matter.
- 8. Advises the Attorney General on applications by Non-Profit Companies and applications for admission to the Bar by non-citizens.
- 9. Vets Loan Agreement with Foreign Government or Agencies.
- 10. Processes Mutual Legal Assistance Requests (internal and external), Letters Rogatory including matters of extradition and registration of restraining orders and advising on treaty and international obligations.
- 11. Represents the office of the Attorney General on various committees, statutory bodies and other Boards established by Government.
- 12. Represents the Government of Saint Lucia at workshops, conferences and other meetings locally and overseas.
- 13. Liaises with other Senior Crown Counsel on matters affecting the office of the Attorney General and ensures familiarity with all major matters involving Chambers including litigation.
- 14. Acts as Tutor Ad Hoc in applications for adoption of infants.
- 15. Prepares and represents the State in the adjudication of matters, mediation, negotiation and in particular Boards of Assessment.

16. Performs such other duties as may be assigned from time to time by the Attorney General.

C. CONDITIONS

1. Functions in a scheduled travelling post and will receive travelling allowance in accordance with approved rates.
2. Required to maintain motor vehicle for the proper performance of duties.
3. Accommodation is provided in a general administrative office.
4. Institutional support is provided through appropriate civil service regulations and departmental guidelines.
5. Salary, allowances and vacation leave are in accordance with the terms and conditions stipulated by Government in the Estimate/Collective Agreement and policy documents.
6. This post is non-pensionable.

D. EVALUATION METHODS

Work performance will be evaluated on the basis of the following:

1. Demonstrated supervisory capabilities and interpersonal skills.
2. Punctuality and consistent attendance to duties.
3. Quality of work done and relevance of solutions.
4. Compliance with Chambers' guidelines and standard operating procedures.
5. Effective implementation of duties, responsibilities and assignments as defined in the job description.
6. Compliance with and responsiveness to supervision and level of supervision given.

E. SKILLS, KNOWLEDGE AND ABILITIES

1. A working knowledge of and ability to interpret Legislation, Civil Service Rules and Regulations, Collective Agreements.
2. Demonstrated ability to organize and work independently on multiple tasks/

projects and complete assignments within specified deadlines.

3. Ability to plan and organize work and prepare clear concise reports.
4. Extensive knowledge of the court procedure.
5. Extensive knowledge of legal principles, practices and proceedings.
6. Knowledge of Government procedures and practices.
7. A sound working knowledge of the Laws of Saint Lucia.
8. Ability to establish and maintain effective working relationships with colleagues and the Public.
9. Ability to analyse issues, interpret and make sound recommendations.
10. Proven ability to solve legal problems in a methodical and practical way.

F. QUALIFICATIONS AND EXPERIENCE

1. Master's Degree in Law and a Legal Education Certificate plus Five (5) years legal experience.

OR

2. A Bachelor's Degree in Law and a Legal Education Certificate plus a minimum of Seven (7) years legal experience.

Applications, along with two references and certified copies of documents pertaining to qualifications, should be addressed to :

The Secretary
Judicial and Legal Services Commission
2nd Floor, Haraldine Rock Building
The Waterfront
Castries
Saint Lucia, W. I.

to reach her no later than **Friday, 26th August, 2016.**

NB: Applications may also be submitted via email to jlsc@eccourts.org. Unsuitable candidates will not be acknowledged. Candidates meeting the minimum qualifications and experience may not be considered for an interview. Only the candidates with the best qualifications and experience will be shortlisted for interview.

26th July, 2016.

No. 79

VACANCY NOTICE

Applications are invited from suitably qualified persons for the appointment to the post of Executive Legal Assistant to the Chief Justice within the Eastern Caribbean Supreme Court.

JOB DESCRIPTION

JOB TITLE : EXECUTIVE
LEGAL
ASSISTANT TO
THE CHIEF
JUSTICE

REPORTS TO : CHIEF JUSTICE

CLASSIFICATION: MPP-5

A. DUTIES AND TASKS

1. Undertake legal research for Chief Justice and Managing Judge.
2. Prepare opinions for the Chief Justice.
3. Perform research relating to the drafting of rules, practice directions, practice memorandum and practice guides.
4. Prepare first drafts of speeches and addresses to be delivered by the Chief Justice.
5. Prepare speaking notes for the Chief Justice for judicial functions.

6. Investigate complaints made to Chief Justice.
7. Identify issues as regards efficiency, effectiveness and economy of the Court.
8. Prepare Bench Memoranda for sittings of Court of Appeal.
9. Prepare for delivery judgments written by the Chief Justice.
10. Draft judgments for consideration.
11. Prepare summaries of recently decided cases from final courts in the Commonwealth that may be of interest to the Chief Justice.
12. Assist in designing, developing and implementing solutions.
13. Assist the Managing or Administrative Judge and othe Court Officers, with reform activities.
14. Prepare legal opinions for the Managing Judge.

B. SKILLS, KNOWLEDGE AND ABILITIES

The incumbent should possess:

- The ability to interpret and apply laws.
- Sound working knowledge of civil and criminal practice and relevant rules of the Eastern Caribbean Supreme Court.
- A sound working knowledge of information technology applications.
- A demonstrated ability to communicate effectively both orally and in writing.
- Excellent planning and organization skills.
- Sound analytical skills.
- Understanding the need of confidentiality.
- Keen eye for detail.

C. QUALIFICATIONS AND
EXPERIENCE

No. 76

VACANCY NOTICE

Qualifications and skills must include the following:

1. A Bachelor's Degree in Law.
2. A Legal Education Certificate recognized in Saint Lucia.
3. Five (5) years prior relevant working experience in a similar environment.

A working knowledge of or specialized training in the following areas would be an asset:

- The Constitution of the Eastern Caribbean Member States.
- Legislative Drafting.
- Protocol
- Communication.

Applications, along with two references and certified copies of documents pertaining to qualifications, should be addressed to :

The Secretary
Judicial and Legal Services Commission
2nd Floor, Haraldine Rock Building
The Waterfront
Castries
Saint Lucia, W. I.

to reach her no later than **Friday, 26th August, 2016.**

NB: Applications may also be submitted via email to jlsc@eccourts.org. Unsuitable candidates will not be acknowledged. Candidates meeting the minimum qualifications and experience may not be considered for an interview. Only the candidates with the best qualifications and experience will be shortlisted for interview.

26th July, 2016.

PRESIDING JUDGE
COMMERCIAL DIVISION OF THE
HIGH COURT, EASTERN
CARIBBEAN SUPREME COURT

Appointing Authority:

Judicial and Legal Services Commission of the Supreme Court established under the Courts Order 1967 (Imperial Legislation Statutory Instrument No. 223 of 1967) and chaired by the Chief Justice of the Eastern Caribbean Supreme Court (" the ECSC").

The Commercial Division:

The Commercial Division of the ECSC is a superior court of record which hears and determines Commercial Cases as defined in the Civil Procedure Rules of the ECSC. The bulk of the work of the Commercial Division consists of high value cross border litigation with a base in financial services, international commerce and company and insolvency law. Appeals from decisions of the Commercial Division are heard by the Court of Appeal of the ECSC, from which appeals lie to HM Privy Council.

Duties and Responsibilities:

1. To hear and determine all claims commenced in the Commercial Division of the High Court, Eastern Caribbean Supreme Court ('the Commercial Court') including all interim and other applications made in the course of such proceedings. While the bulk of such claims will be commenced and heard in the Commercial Court sitting in Tortola, British Virgin Islands, the Commercial Court Judge may, at the direction of the Chief Justice, hear claims originating from the six states and two other UK Overseas Territories which comprise the territorial jurisdiction of the ECSC, whether in Tortola or in the particular state or Overseas Territory in question.

2. To constitute and convene a Commercial Court Users Committee comprising representatives of local law firms which regularly make use of the facilities of the Commercial Court ('the Committee').
 3. To keep under review, in conjunction with the Committee, the functioning of the Commercial Court Registry and to make such recommendations as may seem expedient for ensuring the efficient management of cases proceeding in the Commercial Court.
 4. To keep under review, in conjunction with the Committee, the practice and procedure of the Commercial Court and to make such recommendations for its development as may seem expedient.
 5. Before expiration of term, to provide such advice and assistance to a successor Judge as may be necessary to enable a seamless handover.
- b) Six (6) calendar weeks' or 42 calendar days' vacation per annum.
 - c) Medical Insurance Coverage.
 - d) Fully furnished rent free accommodation and all associated utilities.
 - e) Driver and vehicle.
 - f) Passage for appointee, spouse and under age children at commencement and end of contract.

Applications:

Application Forms can be accessed on the Courts website at: **www.eccourts.org**.

Applications must be accompanied by a complete curriculum vitae and full details of all relevant experience. Applications must be submitted by 31st August, 2016 by email, hand delivery or courier to:

The Secretary
Judicial and Legal Services Commission
P. O. Box 1093
Castries
St. Lucia, W. I.
Email: jlsc@eccourts.org
Telephone: 1 758 457-3600

Qualifications & Experience:

The suitable candidate should possess at least ten (10) years' experience as a Judge in a Court within the Commonwealth which has Civil jurisdiction in cross-border or international Commercial cases.

OR

At least five (5) years' experience as a Judge in a specialised court dealing with such cases.

OR

At least ten (10) years practise as a leading Attorney at Law specializing in Litigation involving cross border or International Commercial cases.

Term:

Three years or any agreed extension of same

Residence:

Tortola, British Virgin Islands

Salary and Benefits:

- a) Gross Salary: USD\$200,000 per annum, free of tax, payable monthly in arrears (comprising base salary and other allowances.

19th July, 2016.

No. 70

**EASTERN CARIBBEAN SUPREME
COURT
VACANCY NOTICE**

Suitably qualified applicants are invited to fill the position of:

HIGH COURT JUDGE

To serve in any of the Member States and Territories of the Eastern Caribbean Supreme Court. Applicants may be posted in a Member

State or Territory despite being a citizen or resident of that country if the circumstances permit.

Applicants for the position of High Court Judge must (a) be or have been a judge of a court of unlimited jurisdiction in civil and criminal matters in some part of the Commonwealth or a court having jurisdiction in appeals from such a court; or (b) be qualified to practise as an advocate in such a court, and has so practised for a period or periods amounting in the aggregate to not less than 10 years.

TOTAL BASIC SALARY: EC\$16,465.00 monthly inclusive of transportation and entertainment allowances.

Interested persons may download an application package from the Eastern Caribbean Supreme Court's Website – www.eccourts.org or request in writing from:

The Secretary
Judicial and Legal Services Commission
P. O. Box 1093
The Waterfront
Castries
St. Lucia, W. I.
Telephone: [758] 457-3600
Fax No.: [758] 451-6838
Email: jlsc@eccourts.org

Deadline for receipt of applications: **Monday, 15th August, 2016.**

Note: Only suitably qualified applicants will be acknowledged.

19th July, 2016.

BY COMMAND

KATTIAN BARNWELL
Secretary to Cabinet
Prime Minister's Office

Prime Minister's Office
St. Vincent and the Grenadines.

2nd August, 2016.

DEPARTMENTAL AND OTHER NOTICES

The Ministry of Education, National Reconciliation and Ecclesiastical Affairs is hereby requesting tenders for the Provision of the following services:

1. Security Services for a two (2) years period 2017 and 2018:
Thirty-four (34) guards in twenty-four (24) Schools in St. Vincent and the Grenadines
2. Security Services for a two (2) years period 2017 and 2018:
Seven (7) guards at the National Public Library, Archives and Documentation Services
3. Janitorial Services for a two (2) years period 2017 and 2018:
Janitorial Services for the National Public Library, Archives and Documentation Services

Copies of the required specifications and other relevant information must be obtained from the:

Project & Implementation Unit
Ministry of Education
First Floor Coreas Building
Halifax Street
Kingstown

or requested via email: epmu@vincysurf.com or pmedubep@vincysurf.com

Tenders requesting clarifications must include their full contact details. All answers to tenders' questions will be provided by Tuesday 16th August, 2016.

Deadline for submissions of tenders is Thursday 18th August, 2016 at 1:30 p.m.
Tenders must submit one original and three copies of the original tender documents.
Any tender received after this deadline will be rejected.

All tenders must be address to:
The Secretary Central Suplies Tenders Board
Ministry of Finance
2nd Floor, Bank of St. Vincent and the Grenadines
Reigate Building
Kingstown, St. Vincent

- The envelope/package containing the tender submission must be **clearly marked:**
- **For Security Services for Schools in St. Vincent and the Grenadines and the National Public Library, Archives and Documentation Services.**
- AND**
- **For Janitorial Services for National Public Library, Archives and Documentation Services.**

Tender opening session: 1:45 p.m. Eastern Caribbean time at the Ministry of Finance Conference Room, 2nd Floor, Bank of St. Vincent and the Grenadines, Reigate Building, Kingstown, St. Vincent and the Grenadines.

NOTICE

The Saint Vincent and the Grenadines Financial Services Authority hereby gives notice that the following International Business Companies have been struck from the Register pursuant to Section 172 (3) and (4) of the International Business Companies (Amendment and Consolidation) Act, Chapter 149 of the Revised Laws of Saint Vincent and the Grenadines, 2009.

1. Pennine Capital Limited	12092	IBC	2005
2. Wallilabou Investments Limited	14554	IBC	2007
3. Agouti Limited	16205	IBC	2008
4. CMS Online Inc.	17040	IBC	2008
5. Close Investments Limited	19005	IBC	2010

SHARDA BOLLERS
Registrar, International Business Companies.