



SAINT VINCENT AND THE GRENADINES

Government Gazette

Published by Authority

[Vol. 150]

Saint Vincent and the Grenadines, Tuesday 18th July, 2017 – (No. 40)

GOVERNMENT NOTICES

No. 85

LEGISLATIONS

The following Documents are published in today's issue of the Gazette and can be purchased at the Government Printing Office, Campden Park Industrial Estate:-

S. R. & O. No. 31 of 2017:- Proclaiming the 1st day of June, 2017 as the day on which the Plan of Arrangement (Baico and Clico) Act, 2015 comes into force.

S. R. & O. No. 32 of 2017:- Proclaiming the 18th day of July, 2017 as the day on which the Architects Act, 2011 come into operation.

S. R. & O. No. 33 of 2017:- Proclaiming the 10th day of July, 2013 as the day on which the Eastern Caribbean Magistrates Agreement Act, 2013 comes into operation.

S. R. & O. No. 34 of 2017:- Proclaiming the 10th day of July, 2013 as the day on which the Protocols for the Eastern Caribbean Supreme Court between the Government of the Member States and the Eastern Caribbean Supreme Court Act, 2013 comes into operation.

18th July, 2017.

No. 86

HOUSE OF ASSEMBLY SAINT VINCENT AND THE GRENADINES

It is notified for general information that the meeting of the House of Assembly scheduled for Tuesday 18th July at 9:00 a.m. has been rescheduled to Thursday 27th July, 2017 at 9:00 a.m.

Please be guided accordingly.

NICOLE HERBERT,
Clerk of the House of Assembly.

18th July, 2017.

No. 87

APPOINTMENTS ON PROMOTION

Dr. Joy Walters, as Medical Officer, Hospital Services, Ministry of Health, Wellness and the Environment, with effect from December 6th, 2016.

PF 15211

Ms. Jeneille Lewis, as Parliamentary Counsel I, Ministry of Legal Affairs, with effect from May 2nd, 2017.

PF 12681

18th July, 2017.

No. 88

**POSTS OF HEADTEACHER (ACTING) -
PRIMARY SCHOOLS**

**MINISTRY OF EDUCATION,
NATIONAL RECONCILIATION AND
ECCLESIASTICAL AFFAIRS**

Applications are invited from suitably qualified persons to fill the posts of **HEADTEACHER** at the under-mentioned Primary Schools, Ministry of Education, National Reconciliation and Ecclesiastical Affairs:

- Belmont Government School
- Questelles Government School
- Brighton Methodist School
- Evesham Methodist School
- Park Hill Government School
- Marriaqua Government School
- Belair Government School
- Union Methodist School
- Pamelus Burke Primary School

QUALIFICATIONS AND EXPERIENCE

Applicants should possess the following:

- A Bachelor's Degree in Educational Administration/Educational Leadership from a recognized university;
- Ten (10) years' experience as a trained teacher;
- A trained Teacher's Certificate.

DUTIES

The duties of the officer appointed to the post will include responsibility for the general administration of the school, and provision of curricula support including responsibility for the following:-

- General control and supervision of instruction and discipline;
- Staff supervision and development;
- Allocation of duties among the Teachers in order to make the best use of the special aptitudes of each Teacher;
- Safe and accurate keeping of teaching apparatus, textbooks, school registers and other books and records;

- Care of school facilities and equipment;
- Provision for the students' intellectual, social, physical, moral aesthetic and spiritual abilities;
- Support in the implementation of initiatives of the Ministry of Education;
- Submission, in writing, of an annual report to the Ministry of Education;
- Performance of any duty not inconsistent with the foregoing, as assigned from time to time by the Chief Education Officer.

SALARY

Salary is payable in the scale \$56,400.00 x \$3,276.00 - \$72,780.00 per annum in Grade D.

CLOSING DATE FOR APPLICATIONS

Applications, accompanied by proof of qualifications and two (2) recent testimonials, should be sent to the Chief Personnel Officer, Service Commissions Department, 2nd Floor, Ministerial Building, Halifax Street, Kingstown, to reach her not later than **July 21st, 2017.**

18th July, 2017.

No. 89

**POSTS OF PRINCIPAL (ACTING) -
SECONDARY SCHOOLS MINISTRY
OF EDUCATION, NATIONAL
RECONCILIATION AND
ECCLESIASTICAL AFFAIRS**

Applications are invited from suitably qualified persons to fill the posts of **PRINCIPAL** at the under-mentioned Secondary Schools, Ministry of Education, National Reconciliation and Ecclesiastical Affairs:

- St. Clair Dacon Secondary School
- Petit Bordel Secondary School
- Campden Park Technical Institute
- Bethel High School
- Girls' High School

QUALIFICATIONS AND EXPERIENCE

Applicants should possess the following:

- A Bachelor's Degree in Educational Administration/Educational Leadership from a recognized university;

- Ten (10) years' experience as a trained teacher;
- A trained Teacher's Certificate.

DUTIES

The duties of the appointed to the post will include the following:-

- General control and supervision of instruction and discipline;
- Staff supervision and development;
- Allocation of duties among the Teachers in order to make the best use of the special aptitudes of each Teacher;
- Safe and accurate keeping of teaching apparatus, textbooks, school registers and other books and records;
- Care of school facilities and equipment;
- Provision for the students' intellectual, social, physical, moral aesthetic and spiritual abilities;
- Support in the implementation of initiatives of the Ministry of Education;
- Submission, in writing, of an annual report to the Ministry of Education;
- Performance of any duty not inconsistent with the foregoing, as assigned from time to time by the Chief Education Officer.

SALARY

Salary is payable in the scale \$62,088.00 x \$3,984.00 - \$82,008.00 per annum in Grade C.

CLOSING DATE FOR APPLICATIONS

Applications, accompanied by proof of qualification and two (2) recent testimonials, should be sent to the Chief Personnel Officer, Service Commissions Department, 2nd Floor, Ministerial Building, Halifax Street, Kingstown, to reach her not later than **July 21st, 2017.**

18th July, 2017.

No. 83

GOVERNMENT OF ST. VINCENT AND THE GRENADINES

TECHNICAL AND VOCATIONAL EDUCATION AND TRAINING DEVELOPMENT PROJECT

CONSULTANCY SERVICES FOR THE DESIGN AND CONSTRUCTION SUPERVISION OF CLASSROOM BLOCKS AT FOUR (4) TECHNICAL INSTITUTES LOCATED AT GEORGETOWN, KINGSTOWN, CAMPDEN PARK AND BARROUALLIE.

REQUEST FOR EXPRESSIONS OF INTEREST

The Government of St. Vincent and the Grenadines (GOSVG) has received financing from the Caribbean Development Bank (CDB) in an amount equivalent to US\$12.317million towards the cost of Technical and Vocational Educational Training Development Project and intends to apply a portion of the proceeds of this financing to eligible payments under a contract for which this invitation is issued. Payments by CDB will be made only at the request of GOSVG and upon approval by CDB, and will be subject in all respects to the terms and conditions of the Financing Agreement. The Financing Agreement prohibits withdrawal from the financing account for the purpose of any payment to persons or entities, or for any import of goods, if such payment or import, to the knowledge of CDB, is prohibited by a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations. No party other than GOSVG shall derive any rights from the Financing Agreement or have any claim to the proceeds of the Financing.

The Ministry of Education, the Executing Agency, now wishes to procure consultancy services for design and construction supervision services for the construction of a classroom blocks at the four (4) Technical Institutes located at Georgetown, Kingstown, Campden Park and Barrouallie. The objective of the consultancy is to provide design services at four technical institutes. The duration of the assignment is expected to be for a period of fifteen (15) Months.

Ministry of Education now invites interested eligible consulting firms to submit Expressions of Interest for the Provision of these Consultancy Services.

Consultants shall be eligible to participate if:

- (a) in the case of a body corporate, it is legally incorporated or otherwise

organised in an eligible country, has its principal place of business in an eligible country and is more than 50 per cent beneficially owned by citizen(s) and/or *bona fide* resident(s) of eligible country(ies) or by body(ies) corporate meeting these requirements;

- (b) in the case of unincorporated firms, the persons are citizens or *bona fide* resident or residents of an eligible country; and
- (c) in all cases, the consultant has no arrangement and undertakes not to make any arrangements, whereby any substantial part of the net profits or other tangible benefits of the contract will accrue or be paid to a person not a citizen or *bona fide* resident of an eligible country.

Eligible countries are member countries of CDB

In the assessment of submissions, consideration will be given to technical competence, qualifications and experience, local and regional experience on similar assignments, financial capability and existing commitments. All information must be submitted in English. Further information may be obtained from the first address below between 8:30 am to 3:30 p.m. Monday to Friday.

Four hard copies of the Expression of Interest must be received at the first address below no later than **4:00 pm on Wednesday August 9th, 2017** and one hard copy must be sent simultaneously to CDB at the second address below. The sealed envelope containing each submission should include the name and address of the applicant and shall be clearly marked **"Expression of Interest - Consultancy Services for the Design and Construction Supervision of Classroom Blocks at Four (4) Technical Institutes located at Georgetown, Kingstown, Campden Park and Barrouallie."**

Following the assessment of submissions, a short-list of not less than Three (3) and not more than Six (6) applicants will be provided with full terms of reference and invited to submit technical and financial proposals to undertake the assignment. GOSVG reserves the right to accept or reject late applications or to cancel the present invitation partially or in its entirety. It will not be bound to assign any reason for not short-listing any applicant and will not defray any costs incurred by and applicant in the preparation and submission of Expressions of Interest.

- 1. Project Coordinator
Project & Implemenation
Ministry of Education

1st Floor Coreas & Hazells Building
Halifax Street, Kingstown
St. Vincent and the Grenadines
Tel.: (1-784) 457-0178
Fax: (1-784) 451-2493
Email: pmedubep@vincysurf.com
Copied to epmu@vincysurf.com

- 2. The Procurement Officer
Caribbean Development Bank
Wildey, St. Michael
Barbados W.I.
Tel.: (1-246) 431-1600
Fax: (1-246) 426-7269
Email: procurement@caribank.org

12th July, 2017.

No. 84

**GOVERNMENT OF ST. VINCENT
AND THE GRENADINES**

**TVET DEVELOPMENT PROJECT
SUPPLY OF TVET EQUIPMENT AND
SUPPLIES**

INVITATION TO BID

The Government of St. Vincent and the Grenadines (GOSVG) has received financing from the Caribbean Development Bank (CDB) in an amount equivalent to 12.317 million United States dollars towards the cost of a Technical and Vocational Education and Training (TVET) Development Project and intends to apply a portion of the proceeds of this financing to eligible payments under a contract(s) for which this invitation is issued. Payments by CDB will be made only at the request of GOSVG and upon approval by CDB, and will be subject in all respects to the terms and conditions of the Financing Agreement. The Financing Agreement prohibits withdrawal from the financing account for the purpose of any payment to persons or entities, or for any import of goods, if such payment or import, to the knowledge of CDB, is prohibited by a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations. No party other than the GOSVG shall derive any rights from the Financing Agreement or have any claim to the proceeds of the Financing.

The Ministry of Education, as executing agency for GOSVG, now invites sealed bids from eligible firms for the supply of TVET Equipment and Supplies in the following lot:

(a) Lot 5 - Cosmetology; and

Tenderers can bid for one or all the lots.

Consideration will be limited to firms or joint ventures of firms which are legally incorporated or otherwise organised in, and have their principal place of business in an eligible country and are either:

- (b) more than 50% beneficially-owned by citizen or citizens and/or bona fide resident or residents of an eligible country or by a body corporate or bodies corporate meeting these requirements; or
- (c) owned or controlled by the government of an eligible country provided that it is legally and financially autonomous and operated under the commercial law of an eligible country.

Eligible countries are Member Countries of CDB.

Eligible bidders will be required to submit full qualification information with their bids establishing their eligibility to bid and qualification to perform the contract if the bid is accepted. Tender and qualification information are to be submitted in the English Language on the prescribed forms inserted in the Bid Documents. Submissions that do not provide the information required or that do not demonstrate the prospective contractor's ability to perform satisfactorily, will not qualify and will not be considered for further evaluation.

Interested eligible firms may obtain further information and inspect the bidding documents by contacting the office of the Project Coordinator at the first address below between the hours of 8:30 a.m. and 3:30 p.m., local time, Monday through Friday.

A complete set of the bidding documents (electronic copy) may be obtained on the submission of a written application to the office of the Project Coordinator, at the same address.

Bids must be submitted in sealed envelopes marked "**TENDER FOR THE SUPPLY OF GOODS FOR TVET TRAINING DEVELOPMENT PROJECT PHASE ONE**" and delivered to the second address below on or before 2:00 p.m. (local time) on **Friday August 11th, 2017**. Bids will be opened, immediately thereafter, in the presence of Bidders, representatives who choose to attend at 2:15 p.m. on August 11th, 2017 at the Ministry of Finance and Economic Planning's Conference Room, 2nd Floor, Administrative Complex, Kingstown, St. Vincent and the Grenadines. Qualification information only must be submitted simultaneously to the third address below. Bids

received after the prescribed time and date will be rejected.

GOSVG reserves the right to accept or reject any bid, and to annul the process and reject all bids, at any time prior to award of contract, without thereby incurring any liability to the affected prospective bidder(s) or any obligation to inform the affected prospective bidder(s) of the grounds for GOSVG's action. GOSVG will not defray any costs incurred by any bidder in the preparation of bids.

1. The Project Coordinator
TVET Development Project
Ministry of Education
1st Floor Coreas Hazels Building
Halifax Street
Kingstown,
St. Vincent and the Grenadines
Tel.: (784) 457-0178
Fax: (784) 451-2493
Email: epmu@vincysurf.com, or
pmedubep@vincysurf.com
 2. The Secretary
Central Supplies Tenders Board
Ministry of Finance and Economic Planning
2nd Floor Administrative Complex
Kingstown,
St. Vincent and the Grenadines
 3. Procurement Officer
Caribbean Development Bank
P. O. Box 408
Wilkey
St. Michael,
Barbados, W. I., BB11000
Tel.: + (246) 431-1600
Fax: + (246) 426-7269
Email: procurement@caribank.org
- 12th July, 2017.

No. 81

EASTERN CARIBBEAN SUPREME COURT

VACANCY NOTICE

Suitably qualified applicants are invited to fill the position of:

MASTER

(Third Publication)

To serve in any island of the Eastern Caribbean where the Court presides.

Applicants for the position of Master must be qualified to practice as a barrister in a court of unlimited jurisdiction in civil and criminal matters

in some part of the Commonwealth or in a court having jurisdiction in appeals from such court and has so practiced, for a period of or for periods amounting in the aggregate to not less than Seven (7) yeras; or has been serving in the office of judge in such court for a period of or for periods amounting in the aggregate to not less than Seven (7) years.

TOTAL BASIC SALARY: EC\$15, 513.00 monthly inclusive of travel & housing allowances.

Interested persons may download an application package from the Eastern Caribbean Supreme Court's Website - www.eccourts.org or request in writing from:

The Secretary
Judicial and Legal Services Commission
P. O. Box 1093
The Waterfront
Castries
Saint Lucia, West Indies
Telephone: (758) 457-3600
Fax No.: (758) 451-6838
Email: jlsc@eccourts.org

Deadline for receipt of applications:
31st July, 2017.

Only suitably qualified applicants will be acknowledged.

4th July, 2017.

No. 77

**ORGANISATION FOR THE
PROHIBITION OF CHEMICAL
WEAPONS**

(OPCW)

John de Wittlan 32,2517 JR The Hague, The
Netherlands

VACANCY NOTICE

POST TITLE : **Senior Knowledge
Management
Officer**
POST LEVEL : **P-5**
VACANCY REF. : **E-ADM/SKMO/
F0407/P-5/23/05/
17**

DIVISION : **Administration**
BRANCH : **Office of the
Director**
DATE : **19th June, 2017**
CLOSING DATE : **2nd August, 2017**

This fixed-term appointment is for a duration of two years with a six-month probationary period, and is subject to the OPCW Staff Regulations and Interim Staff Rules, as applicable. The OPCW is a non-career organisation with limited staff tenure. The total length of service for Professional staff shall not exceed 7 years. The Director-General retains the discretion not to make any appointment to this vacancy, to make an appointment at a lower grade, or to make an appointment with a modified job description. Several vacancies may be filled.

A. PRINCIPAL FUNCTIONS:

The Senior Knowledge Management Officer will play the leading role in the implementation and ongoing support of a framework for knowledge management (an organisation-wide approach to instil “ask- learn-share” behaviours) to accelerate the KM ambitions, improve knowledge retention within the organisation and with partners, and the planning and implementation of support for increased intra-divisional/inter-divisional cooperation.

Under the supervision of the Director of Administration, and in accordance with the OPCW Core Values of Integrity, Professionalism and Respect for Diversity/Gender Equality, the incumbent performs the following duties:

1. Build strategic awareness and promote cultural change in support of knowledge management:

Develop a culture that encourages “ask-learn-share” behaviours and energetically promote the utilisation of knowledge management processes, tools and systems across the organisation. Plan, guide and actively participate in internal communication and change management initiatives to realise the OPCW vision for knowledge management. Represent the knowledge management function to senior levels of management, and influence policy development to facilitate achievement of OPCW’s goals in

knowledge management. In support of this the Senior Knowledge Management Officer will be responsible for challenging current working practices and developing a matrix style approach to working across the more traditional divisional structures. This will involve active negotiation and persuasion at all levels in the organisation.

2. Lead the implementation of knowledge management framework:

Based on strategic guidance from the Director-General, review existing practice and policy documents associated with Knowledge Management and implement a compatible framework (including plans, policies, guidelines and standards; roles, accountabilities, training and incentives; processes and procedures; tools and platforms; and governance) to support improved knowledge management within the organisation and with partners. Sustain and champion the organisational vision for knowledge management.

The framework pivots around supporting OPCW's missions and its tenure-based staff policies, whilst focusing on increasing benefits from OPCW's strategic knowledge areas.

3. Oversee maintenance and adjustments to framework:

Ensure that the knowledge management framework is effective, relevant and uses the organisation's resources efficiently, through ongoing management, negotiation with stakeholders for desired outcome and use of resources, monitoring and assessment, regular reporting and implementation of changes and enhancements as required, in line with OPCW's evolving strategic positioning in the landscape of global chemical weapons expertise.

4. Plan, implement and support cooperation:

Plan, implement and support intra-organisational cooperation to facilitate the sharing of knowledge, lessons and good practices, particularly through OPCW's Communities of Practice.

5. Coordinate knowledge networking:

Take a coordination role in OPCW's effort to build networks between OPCW and sources of global expertise in chemical weapons and facilitates networking between key OPCW staff and the worldwide expertise landscape. Promote and broker participation across organisational lines.

6. Manage the KM function:

Oversee the work of the KM function of OPCW, including support and training those responsible for areas of knowledge in local units, including community leaders and moderators, mentors and coaches, and staff in general. Develop an annual work plan for the KM function; manage resourcing as appropriate; monitor compliance and provide support and guidance to ensure objectives are met. This entails performance planning, monitoring and appraisal.

7. Perform other duties as assigned.

B. REQUIREMENTS:

Knowledge and Skills:

Essential:

Advanced university degree in a knowledge management-related discipline (e.g. business management, organisational learning, innovation, organisational psychology, organisational development, etc.), or advanced university degree in Social Sciences, Public Administration, International Relations or related field. Demonstrable qualifications in information structuring and supporting tools and techniques. A first level university degree in a related field in combination with qualifying experience (minimum 12 years) may be accepted in lieu of an advanced university degree.

Skills And Abilities (key Competencies):

- Challenges the status quo, contributes and tries out innovative approaches and insights. Excellent inter-personal,

persuasion, and communication skills, with demonstrated ability of engaging and informative formal public speaking.

- Demonstrated ability to consistently achieve high-level results, managing and delivering projects on-time with a sense of urgency for goal achievement. Solid organisation and planning skills.
- Leads by example, and creates and encourages a climate of teamwork and collaboration in a multi-cultural environment. Relationship building focused on achieving results.
- Has high-level leadership and supervisory skills; provides others with a clear direction; motivates and empowers others. Ability to coordinate the work of others, work to tight deadlines and handle multiple concurrent activities. Directive leadership to assure required results are achieved.
- Sets, develops and adapts organisational strategy and communicates a clear vision of the organisation`s future potential in knowledge management.
- Quickly builds rapport with individuals and groups, which requires an outgoing, poised and persuasive communication style. Actively nurtures good relationships with people across all organisational levels and boundaries, as well as with government leaders and stakeholders-ensures a coherent organisational platform and framework for knowledge across OPCW.
- Listens without prejudice, is sensitive to minority viewpoints and speaks up where and when needed. Proven ability in establishing and maintaining effective working relationships with people of different national and cultural backgrounds.

- Negotiates effectively by logically generating and reviewing options.
- Challenges the status quo, contributes and tries out innovative approaches and insights.

C. Experience :

Essential:

With an advanced university degree, a minimum of ten years relevant work experience in knowledge management related areas, including several years of management and delivery experience. Extensive knowledge of and experience with knowledge networking and/or organisational learning systems, application of analytical skills to problem solving and information and communication technologies relevant to KM. Proven ability to influence, persuade and mobilize agreement and action on complex issues. Track record in consistent application of KM methodologies and proficiency in delivering to-the-point reports. Substantial experience with coordination and cooperation in an international environment, preferably in engineering, military and/or diplomatic contexts.

Desirable:

Experience working with international organisations. The position requires a good understanding of OPCW, its mandate and activities.

Languages:

Fluency in English is essential and a good working knowledge of one of the other official languages (Arabic, Chinese, French, Russian, and Spanish) is desirable.

Salary:

Total annual salary consists of a net annual salary (net of taxes and before medical insurance and provident fund deductions) in US\$ and a post adjustment. The post adjustment (cost of living allowance) is variable and subject to change without notice in accordance with the rates as set within the UN Common System for salaries and allowances. The figure quoted on the right, is based on the **June 2017 rate of 33.9%.**

With Dependants	No Dependants	technical problems, are requested to send an e-mail to Recruitment@opew.org explaining the problem.
Annual Salary \$89,804	\$84,721	
Post Adjustment \$30,444	\$28,720	
Total Salary \$120,248	\$113,441	Only applications received before the closing date will be considered. Only applicants under serious consideration for a post will be contacted.
CANDIDATES ARE STRONGLY ADVISED TO USE ONLY THE ONLINE APPLICATION SYSTEM.		Applications from qualified female candidates are strongly encouraged.

Interested applicants who are unable to submit an application online at www.opew.org. due to 27th June, 2017.

BY COMMAND

KATTIAN BARNWELL
Secretary to Cabinet
Prime Minister’s Office

Prime Minister’s Office
St. Vincent and the Grenadines.

18th July, 2017.

DEPARTMENTAL AND OTHER NOTICES

Eastern Caribbean Central Bank
Unaudited Statement of Financial Position
as at 31st May, 2017

(Expressed in Eastern Caribbean dollars)		
LIABILITIES AND EQUITY		
LIABILITIES		
Demand liabilities - domestic	4,685,738,541	
Demand liabilities - foreign	14,008,867	
Financial Liabilities held for trading	2,109,973	
IMF government general resource accounts	1,131,574	
		4,702,988,955
EQUITY		
General Reserve	111,106,309	
Other Reserves	126,663,542	
		237,769,851
TOTAL LIABILITIES AND EQUITY		4,940,758,806
ASSETS		
FOREIGN ASSETS		
Regional and foreign currencies	76,756,470	

Balances with other central banks	2,248,602	
Balances with foreign banks	27,947	
Money market instruments and money at call	1,566,640,108	
Foreign investment securities	<u>2,954,458,693</u>	
		4,600,131,820

DOMESTIC ASSETS

Cash and Balances with local Banks	1, 854,896	
Term deposits	9,938,079	
Domestic Investment securities	624,186	
Participating government securites	90,042,712	
Due from participating governments	39,464,285	
Accounts receivable and prepaid expenses	28,647,915	
Investments in associated undertakings	16,532,991	
Intangible Assets	1,526,603	
Property, plant and equipment	125,485,319	
Pension asset	<u>26,510,000</u>	
		<u>340,626,986</u>

TOTAL ASSETS4,940,758,806

Proportion of Foreign Reserve Assets held under Article 24 (2) of the ECCB Agreement
as a Percentage of Demand Liabilities is: 97.84%



Governor

Printed by the Government Printer at the Government Printing Office,
Campden Park, St. Vincent and the Grenadines.

2017

[Price \$2.00]