



SAINT VINCENT AND THE GRENADINES

# Government Gazette

*Published by Authority*

[Vol. 151]

Saint Vincent and the Grenadines, Tuesday 13th March, 2018 – (No. 12)

## GOVERNMENT NOTICES

No. 44

### POST OF SOCIAL WORKER, MODERN MEDICAL COMPLEX - MINISTRY OF HEALTH, WELLNESS AND THE ENVIRONMENT

Applications are invited from suitably qualified persons to fill the post of **SOCIAL WORKER** at the Ministry of Health, Wellness and the Environment.

#### QUALIFICATIONS AND EXPERIENCE

Applicants should possess a degree in Social Work.

A minimum of two (2) years' experience in Social Work and a total of six (6) months to one (1) year in the specially HIV/AIDS.STIs.

#### DUTIES

- Assessing families and supporting their development;
- Negotiating with the Social Welfare Division for disbursement of resources to support the HIV infected persons and their families;
- Collaborating with NGO's and other sectors in obtaining placement of orphans;
- Conducting pre, post and follow-up counseling sessions for affected families.

#### SALARY

Salary is payable in the scale \$44,880.00 x \$2,232.00 - \$58,272.00 per annum in Grade E.

#### CLOSING DATE FOR APPLICATIONS

Applications, accompanied by proof of qualifications and two (2) recent testimonials, should be sent to the Chief Personnel Officer, Service Commissions Department, 2nd Floor, Ministerial Building, Halifax Street, Kingstown, to reach her not later than **March 19th, 2018.**

13th March, 2018.

No. 45

### POST OF PHARMACIST, MODERN MEDICAL COMPLEX - MINISTRY OF HEALTH, WELLNESS AND THE ENVIRONMENT

Applications are invited from suitably qualified persons to fill the post of **PHARMACIST** at the Ministry of Health, Wellness and the Environment.

#### QUALIFICATIONS AND EXPERIENCE

Applicants must possess a Diploma/Degree in Pharmacy from a recognized educational institution.

#### DUTIES

- Procuring, compounding, dispensing distribution and management of all drugs and other medical supplies in all clinics and hospital pharmacies under your jurisdiction;
- Responsible for supervision of male and female attendants, ambulance drivers,

- procurement of food and other medical supplies;
- Responsible for the maintenance of buildings and equipment.

**SALARY**

Salary is payable in the scale \$44,880.00 x \$2,232.00 - \$58,272.00 per annum in Grade F.

**CLOSING DATE FOR APPLICATIONS**

Applications, accompanied by proof of qualifications and two (2) recent testimonials, should be sent to the Chief Personnel Officer, Service Commissions Department, 2nd Floor, Ministerial Building, Halifax Street, Kingstown, to reach her not later than **March 19th, 2018.**

13th March, 2018.

No. 46

**POST OF DEPUTY HOSPITAL ADMINISTRATOR, MODERN MEDICAL COMPLEX - MINISTRY OF HEALTH, WELLNESS AND THE ENVIRONMENT**

Applications are invited from suitably qualified persons to fill the post of **DEPUTY HOSPITAL ADMINISTRATOR** at the Ministry of Health, Wellness and the Environment.

**QUALIFICATIONS AND EXPERIENCE**

Applicants must possess a degree or higher in Hospital and Health Services Management or post Graduate Degree in Management or Administration.

**DUTIES**

- Provides hospital departments with materials and supplies to function on a day to day basis;
- Monitors heads of the ancillary and domestic service to maintain quality service;
- Make rounds of the wards and departments to monitor the use of equipment, supplies and the general maintenance;

- Liaise with nursing staff to maintain satisfactory standards of care;
- Participate in hospital committee meetings as part of the decision making process;
- Assists in the education and training of staff;
- Serves on quality assurance committee.

**SALARY**

Salary is payable in the scale \$56,400.00 x \$3,276.00 - \$72,780.00 per annum in Grade D.

**CLOSING DATE FOR APPLICATIONS**

Applications, accompanied by proof of qualifications and two (2) recent testimonials, should be sent to the Chief Personnel Officer, Service Commissions Department, 2nd Floor, Ministerial Building, Halifax Street, Kingstown, to reach her not later than **March 19th, 2018.**

13th March, 2018.

No. 47

**POST OF NURSE ANAESTHETIST, MODERN MEDICAL COMPLEX - MINISTRY OF HEALTH, WELLNESS AND THE ENVIRONMENT**

Applications are invited from suitably qualified persons to fill the post of **NURSE ANAESTHETIST** at the Ministry of Health, Wellness and the Environment.

**QUALIFICATIONS AND EXPERIENCE**

Applicants must possess a Certificate/ Diploma in Anaesthetist.

**DUTIES**

- Monitoring patient under general, regional or local and /or sedation;
- Responding to emergency situations by providing airway management;

- administering emergency fluids and drugs and use basic or advanced cardiac life support techniques;
- Acting as resource person in the management of the critically ill;
  - Serving as a resource person for respiratory care of patients;
  - Performing venipuncture and give advice on the management of intravenous therapy when required;
  - Taking safety precautions to minimize risk of infection to the patient, nurse anaesthetist and other members of staff in the operating room;
  - Accepting responsibility to ensure that all equipment and drugs in anaesthetic services including replacement and preparation of estimates are maintained;
  - Maintaining a record of all anaesthetics administered including local, general and regional;
  - Participating in organizing and maintaining cardiac pulmonary resuscitation unit in the hospital.

**SALARY**

Salary is payable in the scale \$50,844.00 x \$2,904.00 - \$65,364.00 per annum in Grade E.

**CLOSING DATE FOR APPLICATIONS**

Applications, accompanied by proof of qualifications and two (2) recent testimonials, should be sent to the Chief Personnel Officer, Service Commissions Department, 2nd Floor, Ministerial Building, Halifax Street, Kingstown, to reach her not later than **March 19th, 2018.**

13th March, 2018.

No. 48

**POST OF LABORATORY  
TECHNOLOGIST, MODERN  
MEDICAL COMPLEX - MINISTRY OF  
HEALTH, WELLNESS AND THE  
ENVIRONMENT**

---

Applications are invited from suitably qualified persons to fill the post of **LABORATORY TECHNOLOGIST** at the Ministry of Health, Wellness and the Environment.

**QUALIFICATIONS AND EXPERIENCE**

- Must have a Diploma or Bachelor of Science degree in Medical Laboratory Technology.
- Must have at least one (1) year experience in any medical laboratory discipline.

**DUTIES**

- Completes all routine technical work for the day.
- Monitor quality assurance.
- Monitor inventory of stores and supplies.
- Assisting with the supervision and teaching of junior personnel.
- Performs other duties related to the functioning of the laboratory.

**SALARY**

Salary is payable in the scale \$44,880.00 x \$2,232.00 - \$58,272.00 per annum in Grade F.

**CLOSING DATE FOR APPLICATIONS**

Applications, accompanied by proof of qualifications and two (2) recent testimonials, should be sent to the Chief Personnel Officer, Service Commissions Department, 2nd Floor, Ministerial Building, Halifax Street, Kingstown, to reach her not later than **March 19th, 2018.**

13th March, 2018.

No. 49

**ORGANISATION OF EASTERN CARIBBEAN STATES**  
**INVITATION FOR EXPRESSIONS OF INTEREST**  
**CONSULTANCY SERVICES**  
**FOR**  
**CERTIFICATE COURSE IN SPECIALIZED READING INSTRUCTION**

---

The Organisation of Eastern Caribbean States (OECS) Commission invites interested qualified Institutions/Consulting Firms to submit Expressions of Interest for the provision of consultancy services for a **CERTIFICATE COURSE IN SPECIALIZED READING INSTRUCTION**.

The Terms of Reference and Guidelines for the Submission of Expressions of Interest for this consultancy are provided below.

**THE ORGANISATION OF EASTERN CARIBBEAN STATES COMMISSION**  
**EDUCATION DEVELOPMENT MANAGEMENT UNIT EARLY LEARNERS'**  
**PROGRAMME**

**TERMS OF REFERENCE**  
**CONSULTANCY SERVICES FOR**  
**CERTIFICATE COURSE IN SPECIALIZED READING INSTRUCTION**

---

**INTRODUCTION**

The Organisation of Eastern Caribbean States (OECS) has received funding from the U.S. Agency for International Development (USAID) towards support for the OECS Early Learners Programme (ELP). The funding is to assist the OECS Ministries of Education (MOEs) to improve reading among early grade learners. This is consistent with the USAID Education Strategy 2011-2015, and specifically with Goal #1 which is to improve the reading skills of 100 million students. The ELP aims to contribute to the overall improvement in student learning at the end of the primary education cycle and the objective is to improve the reading achievement levels of all learners at the early primary level (Grade K to Grade 3) in the six (6) independent Member States of the OECS.

**BACKGROUND**

The OECS Education Sector Strategy (OESS) which was endorsed by the Council of Ministers of Education in May 2011 was accepted as the framework for educational development in Member States. With a vision of "Every Learner Succeeds," the main purpose of the OESS is to guide the educational directions and priorities of Member States. One of the development themes of the Strategy relates to the need to improve the levels of literacy, numeracy and technology among all learners. Analyses of student performance in various national and regional examinations revealed poor performance in English and Mathematics with a declining trend in the latter. The analyses also highlighted the gender disparities in performance at all levels with male students at greater risk of lower achievement.

Poor performance in English Language and Mathematics continues to be an area of major challenge for educators and policy makers in the OECS. Concern about the low performances in the two subjects relates to the belief that the ability to read, write and count is critical for academic achievement and success on the job. Of further concern is the large and growing number of students

transitioning to secondary education without the prerequisite skills to succeed at that level. The ELP therefore seeks to address low performances and improve reading performance among early grade learners in the beneficiary states.

## **PURPOSE OF THE CONSULTANCY**

Research in the field continues to underscore the value of the teacher and quality of instruction as a major factor impacting student performance. The Early Learners Programme puts much emphasis on teacher professional development and training with the overall goal of improving student's reading ability at the early grades of primary education. This is in harmony with the following USAID performance indicator: *Proportion of students, who at the end of two years of primary schooling, demonstrate that they can read and understand Grade level texts with direct United States Government support.* In recognition of the role of the teacher in the intervention that the ELP provides, the OECS Commission is seeking to engage an accredited post-secondary institution (Consulting Firm) to deliver a programme leading to a Certificate in Reading Instruction. The programme would be open to aspiring Reading Specialists in the following six beneficiary countries: Antigua & Barbuda, the Commonwealth of Dominica, Grenada, St. Kitts & Nevis, Saint Lucia and St. Vincent and the Grenadines.

## **SCOPE OF SERVICES AND DELIVERABLES**

In close collaboration with the OECS Commission, the Project Implementation Consultancy Team and MOEs, the post-secondary institution (Consulting Firm) will design a modular accredited certificate programme that will allow teachers to build specific competencies related to reading instruction. The main goal is to develop a cadre of teachers who have high level reading instruction competencies that will translate into improved student reading competencies.

The targeted group for training will be selected based on the following prequalification:

- Possession of a teaching certification;
- Record of outstanding teaching for a minimum of five (5) years;
- Demonstrated understanding of best practices in teaching;
- A Bachelor's Degree in Education will be considered an asset for the certificate course;
- Candidates will be nominated for participation by their respective Ministries of Education' with an indication of the role envisioned for them when the certificate course is completed. A nominee verification will be implemented by the Programme Management Team.

Specifically, this assignment will entail:

1. Close consideration of:
  - a) the OECS Education system;
  - b) the OECS Education Sector Strategy (OESS);
  - c) the ELP Report on Reading;
  - d) the ELP Report on Teacher Education;
  - e) the OECS Harmonized Language Arts Curriculum (K-3); and
  - f) the latest available programme descriptions of reading instruction courses offered by the Eastern Caribbean Joint Board of Teacher Education (ECJBTE).
2. A concept paper that reflects close consideration of all of the documents above, clearly articulating the nature, structure and implementation plan for a certificate course in reading instruction with details of the philosophy and evidence base for the development of the course. This paper should also illustrate how the course is intended to develop teacher competencies in reading instruction that will lead to improved reading performance by students of the OECS.

3. A course outline that contains modules focused on key areas of reading instruction to include:
  - a) Best practices for effective reading instruction with a clear understanding of what reading is, how children learn to read, the role of the brain and the main variables that impact reading instruction such as environment, family and teacher qualities.
  - b) The art of reading instruction that encompasses the best approaches for teaching children to read, the alternative approaches when students do not master reading competencies, evidence-based models for effective reading instruction and making critical judgments based on these approaches and alternatives to meet individual student needs.
  - c) Other important methodologies such as advanced developmental reading, content area literacy instruction, prescriptive reading and children's literature.
  - d) Assessment of reading – diagnostic and formative .
  - e) Evidence-based intervention models for supporting students who experience difficulty in reading to accelerate their progress.
  - f) Action planning and intervention design.
  - g) A capstone course which includes an action research component that allows teachers to experiment with new learning and aims to address difficulties students in their classrooms experience with reading.
4. Course materials/ modules designed for instruction of participants during the programme.
5. A mechanism for sustaining the professional development of participating teachers.
6. A mechanism for the Member State Ministries of Education to accommodate new teachers in a similar certificate programme.
7. Prepare progress reports identifying the following:
  - a. Teacher attendance.
  - b. Degree of teacher involvement.
  - c. Teacher performance in meeting standards and requirements of the course.
  - d. Degree of impact on teaching practice, with evidence.
  - e. Recommendations for continued professional development of teachers.
8. Participate in an inception meeting to discuss draft course outline and associated materials, and progress meetings to discuss contents of the report, implications and recommendations.
9. Provide a certificate that serves as credit toward future formal study at the graduate level.

## **METHODOLOGY**

The assignment will involve an in-service programme with a blended approach (face-to-face and online) that is practical and does not cause undue interruptions to the school programme and instructional time.

Specifically, the post-secondary institution will seek to undertake the work through the following proposed methodology:

1. Asynchronous learning for a pre-determined percentage of course time.
2. Synchronous learning for a pre-determined percentage of course time.
3. Regular real-time application of strategies/ models/ new learning, and reporting on findings/ experiences based on said implementation.

4.

Observations of true-to-life teaching experiences and teacher-student interactions to assimilate key reading instruction methodologies and content through actual experience or video recordings.
5.

Reflections and critical thinking based on the above-mentioned experiences towards the development of independent evidence-based decision making regarding students’ needs and reading instruction.
6.

Specific attention to the role of the participant in contributing to Professional Learning Communities at their school.
7.

An action research component that allows the teacher to experiment with approaches aimed at addressing students’ difficulties with reading and reading instruction.
8.

An assessment mechanism for determining successful completion of the course.

DURATION OF THE ASSIGNMENT

The Assignment is expected to be undertaken within seven (7) to nine (9) months and is expected to commence in April, 2018. Participating teachers will be based in the participating Member States of the OECS/USAID ELP as indicated earlier.

Table 1 below provides an indicative time table for undertaking key act

Table 1 Indicative Time Table

Activity	Deliverables	No. of Days
<b>Phase One 1: Inception stage</b> Description of the approaches and timelines proposed to prepare and deliver the scope of services outlined, prior to the commencement of the consultancy. Consensus building meeting.	Detailed methodology, work plan and schedule along with detailed course outline and associated materials/documents.	
<b>Phase 2: Course Communication</b> Getting ready for implementation and preparing participating for engagement.	Fianal draft of course outline Course materials for teacher use Guidelines to participates on the requirements for successful completion.	
<b>Phase 3: Course Implementation</b> Providing instruction to participants and monitoring participation through the terms of reference (TOR) and final decisions based on inception meeting.	Quarterly Reports	
<b>Phase 4: Submission of Final Reports</b> Providing darft final and final report to the Educatin Development Management Unit (EDMU) OECS Commission.	Final report on teacher performance and general course implementation with decisions regarding certification and the way forward.	
<b>TOTAL</b>		

**The Institution/Consulting Firm**

- a. Shall take all the necessary steps to ensure that the entrusted task is executed properly and on schedule in accordance with the established terms of reference;
- b. Undertake to perform the task in accordance with the terms of reference and according to internationally accepted standards;

**QUALIFICATIONS AND EXPERIENCE**

Consultants should possess a range of skills, experience, qualifications and demonstrated knowledge in the areas described in the scope of services above. The below will be required for the Consultancy:

**The Institution/Consulting Firm shall have experts with the qualifications, or equivalent, and experience outlined below.**

**1. QUALIFICATIONS AND EXPERIENCE**

The team should comprise key personnel who possess a range of skills and qualifications in order to successfully provide the services identified. As such, the team will comprise the following:

1. Team Leader
2. Reading Specialists *[minimum of three (3)]*

**1. Team Leader**

Qualification and Skills:

- At least a post graduate degree in Educational Administration with certification and/or training in Project Management, or
- A post-graduate degree in one of the related programme components (listed below) with certification and/or training in Project Management, or
- A post-graduate degree in Project Management with certification
- A degree in any of the project components will be an asset.

**Related Project Components:**

- Reading/ Literacy Instruction
- Curriculum and Instruction ? Reading/ Educational Assessment
- Teacher Education and Professional Development

**Experience:**

- At least seven years' experience in team management and operational planning.
- At least seven years' experience at a senior management position in education management or planning, particularly at a post-secondary institution.

**2. Reading Specialist*****Qualification and Skill:***

- A post-graduate degree in Reading or Literacy with specific training in reading assessment, to include diagnostic and formative assessment related to reading as well as designing interventions for students who experience difficulty with reading and reading instruction.

***Experience:***

- At least seven years' experience in the development/ design, adaptation, administration and evaluation of reading programmes.
- At least seven years' experience working with early grade reading programmes.
- At least seven years' experience training teachers in effective reading instruction.
- Knowledge of trends and developments in Reading Instruction in the early primary grades, particularly in relation to literacy assessment tools, procedures and intervention

design.

**a. Each team member is expected to demonstrate the following competencies:**

- Strong interpersonal, excellent presentation, oral and written communication skills.
- Ability to establish good working relationships with stakeholders in a sensitive environment.
- Problem solving, data analytical skills and interpretation.
- Computer literacy on database software, quantitative analysis packages such as SPSS or equivalent and Microsoft packages (MS Word, MS PowerPoint, MS Excel MS Project) is an asset.

**The Institution/Consulting Firm in General:**

- Should demonstrate experience working with principals, teachers and education administrators
- Should demonstrate experience in the implementation of best practices in early childhood development.
- Experience in the Caribbean region and particularly the OECS will be considered an advantage.

**Resource Requirements**

Personnel needed

- a. One (1) team member who provides oversight and makes critical decisions about the administration of the course and takes responsibility for the presentation of the course materials and reports with the results.
- b. Minimum of three (3) highly qualified Reading Specialists (meeting the outlined requirements) to provide instruction during course administration on-line and face-to-face during the term of the engagement.

**REPORTING REQUIREMENTS**

The Consultant will be required to report to and be supervised by the Project Coordinator of the OECS EDMU ELP, who will be responsible for ensuring timely and quality deliverables. Deliverables will be monitored by the Education Specialist, Head, EDMU, and ELP Reading Specialist, and reviewed by the Project Management Team of the ELP. The Consultant is expected to attend in person the meetings agreed with the EDMU and undertake any field visits necessary to achieve the deliverables of the consultancy. The ELP Programme Management Team (PMT) will facilitate the Consultant's acquisition of the required information and documents for completion of activities described in the Scope of Services.

Reports to be delivered should reflect progress made against the scope of services, agreed work plan and deliverables, as well as any matters to be resolved and recommendations for improvement. All reports are to be presented to the Head of the OECS EDMU. All documentary deliverables should be presented in draft for review before final submission. One (1) hard copy plus an electronic copy of reports and documentation.

**GUIDELINES FOR SUBMISSION OF EXPRESSIONS OF INTEREST**

**Eligibility of Consultants**

For the purposes of this procurement, Consultants in the "Authorized Geographic Code" 937 are eligible for this assignment. Geographic Code 937 is defined as the United States, the cooperating/recipient countries (Antigua and Barbuda, Commonwealth of Dominica, Grenada, St. Kitts and Nevis, Saint Lucia and St. Vincent and the Grenadines), and developing countries **other than** advanced developing countries, and excluding prohibited sources (USAID ADS, Chapter 310). Please see Annex A attached herewith for the list of Developing Countries-low income/lower middle income countries included in Code 937.

Geographic Code 937 has been expanded for this programme to include Barbados, Jamaica, Suriname and Trinidad & Tobago.

Also refer to <http://www.usaid.gov/policy/ads/300/310> web site for full information on Source and Nationality requirements for the procurement of commodities and services financed by USAID.

Eligible Consulting Firms/Institutions are invited to indicate their interest in providing the services. Interested Consultants must provide information on their capability and suitability to undertake the assignment. **Consultants may associate to enhance their qualifications.**

Consulting Firms/Institutions interested in undertaking the prescribed Services are to email an Expression of Interest to include:

1. Information on the Consultants' qualifications to perform the services, experience and competence relevant to the assignment (including brochures, description of similar assignments, experience in similar conditions, availability of appropriate skills among proposed personnel/staff, etc.).
2. A concept note on the planned framework for undertaking the assignment and a breakdown of the number of days required for each task (**as per Table 1**).

Expressions of Interests submitted should not exceed thirty (30) pages.

Consultants shall bear all costs associated with the preparation and submission of their Expressions of Interest.

The OECS is not bound to accept any Expression of Interest, and reserves the right to annul the selection process at any time prior to contract award, without thereby incurring any liability to the Consultants.

An electronic copy of the Expressions of Interest should be submitted by 30th March, 2018, addressed to:

OECS/USAID Early Learners Programme  
Attn: Head, Education Development Management Unit (EDMU)  
OECS Commission Frank Johnson Avenue, Morne Fortune  
P. O. Box 179, Castries, SAINT LUCIA  
Telephone: (758) 453-0669/456-0572 Fax: (758) 458-5079

**At the following email address:**

**[oeccusaidelp@oeccs.int](mailto:oeccusaidelp@oeccs.int)**

**copied to: [procurement@oeccs.int](mailto:procurement@oeccs.int)**

The email submissions should include the name and address of the Consultant and shall be clearly marked in the subject line as "Expression of Interest – **Certificate Course in Specialized Reading Instruction**".

A Consultant will be selected in accordance with the Quality and Cost-Based Selection (QCBS) Method as detailed in the procedures set out in the Procurement Manual of the OECS, dated November, 2013 revised June, 2017.

The criteria to evaluate the Expressions of Interest received in relation to this assignment will include:

- Specific experience of the Consultant relevant to the assignment;
- Appropriate staff composition;
- Experience in similar assignments;
- Experience in the region.

The Expressions of Interest will be evaluated and a shortlist of Consultants will be selected and requested to submit proposals.

It is expected that the services will be conducted within seven (7) to nine (9) months, commencing in April, 2018, in keeping with the terms outlined in the Reporting Requirements above.

## ANNEX A

### AUTHORIZED PRINCIPAL USAID GEOGRAPHIC CODE

Code 937 (the United States, the cooperating/recipient country, and developing countries other than advanced developing countries, but excluding any country that is a prohibited source) is the authorized USAID Principal Geographic Code for the procurement of commodities and services.

**List of Developing Countries in Code 937 per ADS 310 - Low income/lower middle income**

Afghanistan	Gambia, The	Myanmar
Bangladesh	Guinea	Nepal
Benin	Guinea-Bisau	Niger
Burkina Faso	Haiti	Rwanda
Burundi	Kenya	Sierra Leone
Cambodia	Korea, Dem Rep.	Somalia
Central African Republic	Kyrgyz Republic	Tajikistan
Chad	Liberia	Tanzania
Comoros	Madagascar	Togo
Congo, Dem. Rep	Malawi	Uganda
Eritrea	Mali	Zimbabwe
Ethiopia	Mozambique	São Tomé and Príncipe
Angola	India	Senegal
Armenia	Iraq	Solomon Islands
Belize	Kiribati	Sri Lanka
Bhutan	Kosovo	Sudan
Bolivia	Lao PDR	Swaziland
Cameroon	Lesotho	Syrian Arab Republic
Cape Verde	Marshall Islands	Timor-Leste
Congo, Rep.	Mauritania	Tonga
Côte d'Ivoire	Micronesia, Fed. Sts.	Turkmenistan
Djibouti	Moldova	Tuvalu
Egypt, Arab Rep.	Mongolia	Ukraine
El Salvador	Morocco	Uzbekistan
Fiji	Nicaragua	Vanuatu
Georgia	Nigeria	Vietnam
Ghana	Pakistan	West Bank and Gaza
Guatemala	Papua New Guinea	Yemen, Rep.
Guyana	Paraguay	Zambia
Honduras	Philippines	
Indonesia	Samoa	

Geographic Code 937 has been expanded for this programme to include Barbados, Jamaica, Suriname and Trinidad & Tobago.

13th March, 2018.

No. 43

**NOTICE**

**AGREEMENT OF COOPERATION IN  
THE FIELD OF CULTURE BETWEEN  
THE GOVERNMENT OF THE STATE  
OF QATAR AND THE  
GOVERNMENT OF THE SAINT  
VINCENT AND THE GRENADINES**

The Government of the State of Qatar, And  
The Government of the Saint Vincent and the  
Grenadines. Hereinafter referred to as "the

Parties", Wishing to promote and develop mutual  
co-operation between the two friendly countries  
in the fields of culture, publications and other  
similar areas,

**Have agreed as follows:**

**Article 1**

The Parties will promote and facilitate cultural co-  
operation between their two countries by means  
of organizing cultural weeks and plastic arts  
exhibitions as well as the exchange of the visits of  
musical, theatrical and artistic groups.

Arirical 2

The Parties will exchange cultural information, issues, photos and booklets. The Parties will also promote co-operation between the national libraries of the two countries. Moreover, the Parties will encourage the participation of their national libraries and other concerned organizations in book fairs held in the two countries.

Article 3

The Parties will encourage the translation of the newly issued cultural, artistic and literary Works that may enhance their culture into each other language while taking into consideration copyright and writing regulations in the light of the international agreements and laws.

Article 4

The Two Parties shall promote efforts of mutual co-operation between different youth centers and organizations in the two countries as follows:

1. Exchange of information, researches and studies related to youth work.
2. Exchange of invitations to participates in the international youth events held in the two countries.
3. Exchange of visits of young people of the two countries to achieve understanding and to improve their knowledge.

Article 5

The Parties will form a joint committee to implement the articles of this Agreement, examine any issues that may arise during its implementation as well as concluding bilateral periodical cultural co-operation programs. The joint committee meets in the two countries alternatively on dates and in venues agreed upon via the diplomatic channels of the two countires.



For the Government of  
The State of Qatar

6th March, 2018.

Article 6

The visiting Party will bear the travel costs of its delegations to the other Party. The host Party will bear the costs of accommodation, inland transportation and medical treatment in cases of emergency for the visiting Party in the light of the adopted legal procedures in the two countries.

Article 7

Any dispute that may arise between the Parties regarding the interpretation or implementation of this Agreement will be settled cordially through their collaboration and consolations.

Article 8

Upon a written consent of the Parties, the provisions or any of the text of this Agreement may be amended after taking the necessary legal procedures adopted in the two countries.

Article 9

This Agreement will come into force effective the date of exchanging its ratification documents according to the legal procedures adopted in the two countries and will remain valid for a period of three years subject to automatic renewal for similar period/periods unless terminated by either Party with at least a three month written notice notified via the diplomatic channels prior to its termination or its date of validity.

The termination of this Agreement will not affect any ongoing or existing programs or projects agreed upon prior to the termination notice unless otherwise agreed by the Parties.

In witness herin the two representatives of the Parties signed this Agreement by authorization from their government.

Done and signed at Doha on 21/11/2017, Corresponding 3/3/1439 in two identical original copies in Arabic and English languages being equally authentic.



For the Government of  
the Saint Vincent  
And Grenadines

BY COMMAND

KATTIAN BARNWELL  
Secretary to Cabinet  
Prime Minister’s Office

Prime Minister’s Office  
St. Vincent and the Grenadines.

13th March, 2018.

DEPARTMENTAL AND OTHER NOTICES

THE INTERNATIONAL BUSINESS COMPANIES  
(AMENDMENT AND CONSOLIDATION) ACT, CHAPTER 149 OF THE  
REVISED LAWS OF SAINT VINCENT AND THE GRENADINES, 2009

MITHRAS LIMITED (No.: 966 CTD 2001)  
(NOTICE OF COMPANY DISSOLUTION)

Pursuant to Section 167(8) of the International Business Companies (Amendment and Consolidation) Act, Chapter 149 of the Revised Laws of Saint Vincent and the Grenadines, 2009. Notice is hereby given that the aforementioned Company has been dissolved and struck off the register.

GYOR JONATHAN LEVY  
Liquidator.

UNDER THE LIQUOR LICENCE ORDINANCE NO. 11 OF 1948

It is hereby notified for general information that the quarterly Liquor Licence Sessions will be held in the under mentioned Parishes for the purpose of hearing applications for the applicants in their respective Parishes for the granting of certificates in accordance with the provision of the Liquor Licence Ordinance No. 11 of 1948 at the time and places stated hereunder:

PARISH	PLACE TO BE HELD	TIME	DATE OF HEARING
Northern Grenadines	Bequia	9:00 a.m.	6th April, 2018
Southern Grenadines	Union Island	9:00 a.m.	15th March, 2018
St. David & St. Patrick	Layou	9:00 a.m.	21st March, 2018
St. George & St. Andrew	Kingstown	9:00 a.m.	29th March, 2018
Charlotte	Georgetown	9:00 a.m.	26th March, 2018

C. SHALLOW  
Chief Magistrate.

LIQUOR LICENCE FOR QUARTER ENDING MARCH 2018

PARISH	NAME	ADDRESS	OCCUPATION	LOCATION	CLASS	REMARKS
St. Andrew & St. George	McDonald Pemberton	Glen	Businessman	Located at Lower Glen	3	New Application
	Patricia John	Belair	Office Attendant	Located at Belair	3	New Application
	Annisha Rodriquez	Coconut Range	Clerk Typist	Located at Coconut Range	3	New Application
	James & Denise Ballantyne	Welcome	Seaman/ Sales Clerk	Fountain, before CWSA	6&8	New Application
	Alison James	Stubbs	Domestic	Located at Stubbs	3	New Application
	Leonard Keil	Belmont	Businessman	Located at Belmont on the main road	6	New Application

PARISH	NAME	ADDRESS	OCCUPATION	LOCATION	CLASS	REMARKS
	Toscha Richards	Diamonds Village	Shopkeeper	Located at Diamonds near to the road	3	New Application
	Khlan Adams	Belair	Driver	Located at Belair/ Dallaway	3	New Application
	Orande May	Clare Valley	Businessman	Located at Kingstown Market	2	New Application
	Carl O'Brien	Edinboro	Manager	Located at Melville St., Kingstown	2	New Application
	Hanna X Scoon	Prospect	Domestic	Located at Upper Middle St. Kingstown	2	New Application
	Darren Sayers	Victoria Village	Police Officer	Located in Victoria Village	3	New Application
	Deserie Prince	Old Montrose	Businesswoman	Located at Little Tokyo, #6 Shop	2	Transfer of Name
	Albert Caine	Diamond	Carpenter	Located at Diamond	3	New Application
	Vaciltia Carter	Chauncy Village	Time Keeper	Next to Pro Max Tyre Shop	3	New Application
	Lisa Joseph	Lowmans Lwd.	Self Employed	Located next to Sigbert Wynne	2	New Application
	Curran Primus	Penniston	Mason	Located in Penniston	3	New Application
	Sharleen Delpesche	Campden Park	Domestic	Below the Bereau of Standards	3	New Application
	Teandra Jack	Campden Park	Teacher	Located at Palmyra in Pembroke	6&8	New Application
	Samantha Rodriguez	Gomea Village	Shop Keeper	Located at Gomea Village	3	New Application
	Henri Fergus	Campden Park	Bartender	Located in Campden Park	3	New Application
	Monique Malcolm	Kingstown	Vendor	Located at Little Tokoyo #22 Shop	2	New Application
	Stanley Isaacs	Rillan Hill	Teacher/B'Man	Located above the Nazarine Church	3	New Application
	Andrea A. Louis	Clare Valley	Ward Assistant	Located at Clare Valley	3	New Application
	Keith D. Rose	Old Montrose	Retired	Located at Arnos Vale	6&8	New Application
	Rhonda Edwards	Largo Height	Self Employed	Located #9 Shop China Town	2	New Application
	Sebastian M. Snagg	Redemption Sharpes	Service Technician	Located at Redemption Sharpes	2	New Application
	Eleonor Cupid	Campden Park	Shop Keeper	Located at Cane Wood	3	New Application
	Jael Matthews	Campden Park	Self Employed	Located at C'Park next to Brewery	3	New Application
	Jereon Harry	Kingstown	Self Employed	Located Kingstown Temporary Market # 23	2	New Application
	Kristo Deane	Villa	Businessman	Cruise Ship Terminal	3	New Application
	Harriet Deane	Villa	Businesswoman	Cruise Ship Terminal # 21	2	New Application
	Rosanne Bailey	Largo Height	Shopkeeper	Located in Largo Height	2	New Application

PARISH	NAME	ADDRESS	OCCUPATION	LOCATION	CLASS	REMARKS
Charlotte	T-Ras Primus	Sion Hill	Bartender	Bayhill behind Mins. Luke Browne	3	New Application
	Rohan V. Cox	New Montrose	Businessman	Arnos Vale formally Rik's Pizza	2	New Application
	ShemmaW. Shallow	Langley Park	Seaman	Langley Park, two storey structure	3	New Application
	Ottis Thompson	Bridgetown	Businessman	Bridgetown close to community center	3	New Application
	Shemelia Ellis	Lauders	Domestic	Shally Gutter before AB's Grocery	3	New Application
	Decon Chewitt	South Rivers	Police	Next to stand pipe in Pasture	3	New Application
	Albelto John	Lauders	Carpenter	Lauders Bridge	3	New Application
	Shannel Scrubb	Gorse Village	Self Employed	Gap across Lockhart Shop	3	New Application
	Bowani Moore	Park Hill	Farmer	1st house after Church of God	3	New Application
	Shamine Henry	Peruvian Vale	Self Employed	Board Wall Grey Building	3	New Application
	Delroy Bristol	North Union	Shopkeeper	North Union on the main road	3	New Application
	Strongson Soley	Mt. Grenan	Police	Mt. Grenan, opposite Rose Hardward	3	New Application
	Violant Defreitas	South Rivers	Unemployed	First gap on the right over the bridge	3	New Application
	Shamanta K. Fraser	Georgetown	Unemployed	Spring Village pass Distillers	3	New Application
	Jezel Ryan	Georgetown	Self Employed	Dickson next to Primary School	3	New Application
	Joyce Charles	Richland Park	Domestic	Kellipar, board structure	3	New Application
	Carlene Douglas	Diamonds	Bartender/Cook	Black Bar in Biabou	3	New Application
	Sherri-ann McMillan	South Rivers	Unemployed	Pasture next to stand pipe	3	New Application
St. Patrick & St. David	Lavonne Roberts	Sandy Bay	Self Employed	Concrete structure on main road	3	New Application
	Mavorne Hoyte	Sandy Bay	Housewife	Board structure at Sandy Bay	3	New Application
	Keisha S. Miller	Layou	Shopkeeper	Located at Middle St., Layou	3	New Application
	Amando Olliverre Petrona	Coulls Hill	Police Officer/ Unknown	Opposite ex-police Billy Residence	3	New Application
	Anderson					
	Bernard J. Grant	Buccament Bay	Fisherman	Next to Buccament Bay Clinic	3	New Application
	Swinda Sam	Layou	Self Employed	Layou main road	2	New Application
	Vandora Gibson	Barrouallie	Businesswoman	Located at Reversion	3	New Application
	Iran Louie	Petit Bordel	Shop keeper	Located below the playing field	8	Renewal

PARISH	NAME	ADDRESS	OCCUPATION	LOCATION	CLASS	REMARKS
	Renrick R. Bynoe	Layou	Shop keeper	Before the Lotto Booth	2	New Application
	Joseann Williams	Chateaubelair	Shopkeeper	Located next to gas place	3	New Application
	Kornel Michael	Chateaubelair	Businessman	Located at Cherry Hill	6&8	New Application
	Glennis Samuel	Chateaubelair	Farmer	Located at Sharpes Village, Chateanbelair	3	New Application
	Tishona & Lorren Stapleton	Rose Hall	Shopkeeper/ Hair dresser	Located at Rose Hall	3	New Application
	Anthea John	Barrouallie	Domestic	Located at Reversion, Barrouallie	2	Renewal
Nothern Grenadines	Sebrena Bowens	Ocar Reform	Self Employed	Located at Ocar, Bequia	4	New Application
	Jasmine Gordon	Friendship	Self Employed	Located at Friendship, Bequia	4	New Application
Southern Grenadines	Edgehill John	Canouan	Landscaper	Grand Bay next to Hutson Supermarket	4	New Application
	Debra Haywood	Mayreau	Civil Servant	Located Salt Whistle Bay	6&8	New Application
	Sonia Duchesne	Union Island	Restaurant Owner	Next to Marine Park Office	6&8	New Application
	Wesley Sargeant	Canouan	Plant Supervisor	Next to Sarge Mini Mart	4	New Application
	Janice S. Selby	Union Island	Hairdersser	Next to Lower Aston Well	4	New Application
	Nathaniel King	Canouan	Businessman	Retreat Village near main St.	4	New Application
	Camella Taylor	Canouan	Domestic	Grand Bay Next to Bank	4	New Application
	Antonia Kemar	Union Island	Vendor	Clifton	4	New Application

REGISTRATION OF DEATH

(Second Publication)

**TAKE NOTICE** that the Registrar intends to register the death of **FRANCOIS CHEVERRY** late of **Union Island**, which is presumed to have occured at sea on or about **June 9th, 2005**, in consequences of sea disaster.

The aforesaid registration of death will be affected fourteen (14) days after the third publicatin of this notice unless the Registrar receives objection thereto in writing signed by a person having a legally relevant interest in the matter.

**ANDREA YOUNG,**  
Registrar, High Court.

**THIRD PUBLICATION**

IN THE EASTERN CARIBBEAN SUPREME COURT  
IN THE HIGH COURT OF JUSTICE  
SAINT VINCENT AND THE GRENADINES  
CLAIM NO.: SVGHCVC 2018/0025

**IN THE MATTER OF:       AN APPLICATION BY MARCUS A. WIDE AND DAVID  
HOLUKOFF IN THEIR CAPACITY AS JOINT  
RECEIVERS OF BOTTLERS (ST. VINCENT) LTD.  
PURSUANT TO SECTION 295 OF THE COMPANIES  
ACT, CAP. 143 OF THE LAWS OF SAINT VINCENT  
AND THE GRENADINES REVISED EDITION 2009  
FOR AN ORDER FOR DIRECTIONS WITH REGARD  
TO A CREDITOR CLAIMS PROCEDURE.**

BETWEEN:

**MARCUS A WIDE AND DAVID HOLUKOFF JOINT RECEIVERS OF BOTTLERS  
(ST. VINCENT) LTD.**

Applicant

AND

**BOTTLERS (ST. VINCENT) LTD.**

Respondent

**NOTICE OF THE DEADLINE TO FILE PROOFS OF CLAIM  
("CLAIMS BAR DATE NOTICE")**

By Order dated 24<sup>th</sup> January, 2018 ("Claims Procedure Order"), the Eastern Caribbean Supreme Court High Court of Justice of Saint Vincent and the Grenadines ("Court") has approved a claims process in respect of Bottlers (St. Vincent) Ltd. ("Company") to be administered by Marcus A Wide and David Holukoff of Grant Thornton (British Virgin Islands) Limited, in their capacity as the privately appointed Receivers of the assets and property of the Company ("Receiver"). Capitalized terms in this Notice are as defined in the Claims Procedure Order.

In accordance with the Claims Procedure Order, all Preferential Claimants must forward to the Receiver a completed Proof of Claim form on or before 5:00 p.m. Kingstown, Saint Vincent and the Grenadines time on 20th April, 2018 ("Expiration Date").

Any Claim required to be filed pursuant to the provisions of the Claims Procedure Order and not filed by the Expiration Date shall be extinguished and the Claimant shall be forever barred from asserting a claim or interest against the Company and/or its property, and the holder of the Claim shall not be entitled to receive any further notice in respect of the Claims Procedure and these proceedings, or receive any distributions from the Receiver.

The Receiver believes the following employees worked for the Company during the period of four (4) months before the 2nd May, 2013, being the cessation of the Company's operations:

- |                    |                     |
|--------------------|---------------------|
| • Casbert Anderson | • Errol Farrell     |
| • Sylvan Baptiste  | • Claudia Frederick |
| • Stella Benn      | • Emery Gill        |
| • Maxwell Brewster | • Alfred Grant      |
| • Gilbert Brooker  | • Wayne Grant       |
| • Elma Burnett     | • Clyde Gurley      |
| • Daniel Cambridge | • Garvey Hamilton   |
| • Joseph Charles   | • Ronald Haynes     |
| • Leonard Charles  | • Urasto Haywood    |
| • Glen Davis       | • Jeffers Holder    |
| • Orsino Davis     | • Jaranza Howe      |
| • Emmerson Douglas | • Oslin Jacobs      |

- Sherwin James
  - Wendell James
  - Anthony Joseph
  - Elene King
  - Lesroy Lewis
  - Eugene Mafford
  - Osborne Malcolm
  - Emroy Matthews
  - Glenda Matthews
  - Gloria Ollivierre
  - Fitzpatrick Ollivierre
  - Garandy Ottley
  - Webster Phillips
  - Sindie Phillips
- Christopher Providence
  - Carlos Raimie
  - Joan Robinson
  - Dorrette Robinson
  - Dennis Shallow
  - Onesha Simmons
  - Kavon Simmons
  - Roxanne Sutherland
  - Itelle Sutherland
  - André Toussaint
  - Ann-Marie Williams
  - Nigel York
  - Thadieus Young

If your name does not appear above, or you disagree with the Preferential Claim amount calculated for you, but you consider yourself to have been an employee of the Company during the four (4) months before the cessation of the Company’s operations, you are encouraged to file a Proof of Claim with the Receiver by which such employment and your entitlement to unpaid wages, termination and severance pay are proven through evidence provided.

Proofs of Claim by Preference Creditors are to be sent to the Receiver at the address below by mail, courier, hand delivery, facsimile, or email, provided that such Proof of Claim is **actually received on or before the Expiration Date:**

Marcus Wide and David Holukoff,  
Joint Receivers of the Assets and Property of  
Bottlers (Saint Vincent) Ltd.  
c/o Grant Thornton  
Sergeant Patrick Drive  
P. O.p Box 35  
Arnos Vale, Kingstown  
St. Vincent and the Grenadines  
T       +1 (284) 340-8057 (direct)  
          +1 (284) 494-6162 (office)  
E       Karen.Fraser@uk.gt.com

**DATED** at Kingstown, Saint Vincent and the Grenadines on 6th February, 2018.

**Marcus A. Wide and David Holukoff**  
in their capacity as Receivers of the assets  
and property of Bottlers (St. Vincent) Ltd.