



SAINT VINCENT AND THE GRENADINES

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GOVERNMENT NOTICES

No. 44

EASTERN CARIBBEAN SUPREME COURT CIVIL PROCEDURE RULES

PRACTICE DIRECTION 12

No. 1 of 2024

(Second Reissue)

DEFAULT JUDGMENT

This Practice Direction is made pursuant to Rule 4.2(2) of the Eastern Caribbean Supreme Court Civil Procedure Rules [Revised Edition] 2023 and supplements Part 12 of the Rules.

Practice Direction 12, No. 1 of 2012 (Reissue) has been revoked and substituted by this reissue.

1. Introduction

- 1.1 This Practice Direction clarifies the application of Rule 12.4 and 12.5.
- 1.2 In the circumstances where the claimant does not make a request for entry of default judgment pursuant to Rule 12.4 or 12.5 and the time for filing an acknowledgment of service has expired or the last day for filing a defence has expired, and no acknowledgment of service has been filed or no defence has been filed, as the case may be, the court shall fix a status hearing and notify the parties of the date of that hearing.
- 1.3 Where there is uncertainty as to the application of any of the Rules relating to the grant of default judgments, the matter must be referred to a master or a judge immediately.

1.4 At the status hearing the court will give directions for the future conduct of the claim.

2. Effective Date

2.1 This Practice Direction will come into effect on the **29th** day of April 2024.

Dated this 16th day of April 2024

Sgd.

Dame Janice M. Pereira, DBE, LL.D
Chief Justice

7th May, 2024.

No. 45

EASTERN CARIBBEAN SUPREME COURT CIVIL PROCEDURE RULES

PRACTICE DIRECTION 62(D)

No. 2 of 2024

(Second Reissue)

SKELETON ARGUMENTS AND LISTS OF AUTHORITIES

This practice direction is made pursuant to Rule 4.2(1) of the Eastern Caribbean Supreme Court Civil Procedure Rules [Revised Edition] 2023.

Practice direction 62(D), No. 2 of 2014 (Re-Issue) and Practice Direction 62(D) No. 3 of 2014 (Re-Issue) are revoked and substituted by this practice direction.

1. Introduction
- 1.1 This practice direction supplements Rule 62.14.
- 1.2 Skeleton arguments and lists of authorities must be lodged either in support of or in opposition to every application or appeal. A skeleton argument should be concise and succinct. It should at the same time be comprehensive, in that, it should state all the points which a legal practitioner intends to raise and summarize the argument on each of those points.
2. Context
- 2.1 In this practice direction -
- (1) “**Central Registry**” means the Central Registry of the Court of Appeal situated at the Eastern Caribbean Supreme Court Headquarters in St. Lucia; and
- (2) “**court**” means the Court of Appeal.

3. Format

- 3.1 Skeleton arguments must comply with the provisions of Rule 62.14 and must-
- (a) not normally exceed 10 pages in the case of an appeal on law and 15 pages in the case of an appeal on fact. Legal practitioners should not, assume that longer cases justify proportionately longer skeleton arguments and, in the case of interlocutory and shorter final appeals, it should normally be possible to do justice to the relevant points in a skeleton argument of considerably less than 10 pages;
 - (b) be prepared in a “letter size” format, in not less than 12 point font and 1.5 line spacing. It is important that skeleton arguments be presented in a format that is easily visible. In particular, any size under 12 point font shall be inappropriate and may be rejected by the court.
- 3.2 A total of six sets of skeleton arguments and lists of authorities for the use of the court must be filed in support of/ opposition to every application or appeal, (save that in respect of an appeal filed on the Electronic Litigation Portal, the party shall file an electronic copy unless the court directs otherwise).
- 3.3 For matters which are not on the E-Litigation Portal, after skeleton arguments have been filed, parties are required to send an electronic copy of the filed document to the Central Registry within 24 hours of filing. The document must be sent to registry@eccourts.org. The court will not accept electronic copies of documents that have not been filed.

4. Content

- 4.1 The appellant’s skeleton argument should commence with a brief statement of the nature of the proceedings below, a similarly brief statement of the facts material to the resolution of the issues which are said to arise on the appeal and a concise statement of those issues. The skeleton argument must then outline the points which the appellant intends to take and a brief statement of the appellant’s argument on each of those points.
- 4.2 The respondent’s skeleton argument should commence with a brief statement of the nature of the proceedings below and a similarly brief statement of the facts material to the resolution of the issues which are said to arise on the appeal, if **different** to the account given by the appellant. The skeleton argument must then respond to each of the points raised by the appellant in his/her skeleton argument and set out concisely any counter arguments.
- 4.3 A skeleton argument must contain: -
- (a) a numbered list of the points which the legal practitioner wishes to raise. These should both define and confine the areas of controversy. Each point should be stated as concisely as the nature of the case allows;
 - (b) in respect of each authority cited -
 - (i) the proposition of law that the authority demonstrates; and
 - (ii) the parts of the authority (identified by page and/ or paragraph references) that support the proposition;
 - (c) if more than one authority is cited in support of a given proposition, a brief statement as to the reasons for taking that course. The statement should not materially add to the length of the skeleton argument but should be sufficient to demonstrate, in the context of the argument -

- (i) the relevance of the authority or authorities to that argument; and
 - (ii) that the citation is necessary for a proper presentation of that argument; and
 - (d) copies of the authorities cited, annexed to the list of authorities. Each authority should be tabbed (either numerically or alphabetically) and the index of the authorities must indicate the tab where the authority is reproduced.
- 4.4 In the case of points of law, the skeleton argument should state the point and cite the principal authority or authorities in support, with references to the particular paragraph(s) and page(s) where the principle concerned is enunciated.
- 4.5 In the case of questions of fact, the skeleton argument should state briefly the basis on which it is contended that the court can interfere with the finding of fact concerned, with cross-references to the passages in the transcript or notes of evidence which illustrates the point.
- 4.6 The skeleton argument must be accompanied, by a written chronology of relevant events cross-referenced to the case bundle or the appeal bundle. The chronology must be a separate document so that it may be easily used to locate other documents.
- 4.7 Where a legal practitioner intends to use skeleton arguments previously used in the same proceedings, notice of that fact must be given within the time specified in Rules 62.14(1), (2) and (3) of the Eastern Caribbean Supreme Court Civil Procedure Rules [Revised Edition] 2023.

5. Litigants in Person

- 5.1 Unless directed by the court, litigants in person are not obliged to send to the court skeleton arguments in support of their applications and appeals, but are strongly encouraged to do so. If they do, they should try to comply with the directions given in this practice direction. Many litigants in person find that setting out the arguments which they wish to raise in court in advance can be of great assistance when, at a hearing, the court asks them to explain what their case is about.

6. Consequences of Non-Compliance

- 6.1 Where a legal practitioner fails to comply with this practice direction in any respect, he or she will be required to account to the court for this failure and, in the absence of a good and sufficient explanation, the party in default may be penalized in costs.
- 6.2 The court may disallow the cost of preparing a skeleton argument which does not comply with the requirements of this practice direction, particularly paragraph 3.1, or was not filed within the prescribed time.

7. Effective Date

- 7.1 This practice direction will come into effect on the **29th** day of April 2024 and will be applicable to all claims whenever issued.

Dated this 16th day of April 2024.

Sgd.

Dame Janice M. Pereira, DBE, LL.D
Chief Justice

7th May, 2024.

No. 46

EASTERN CARIBBEAN SUPREME COURT
CIVIL PROCEDURE RULES (REVISED EDITION) 2023
PRACTICE DIRECTION 65
No. 3 of 2024
ADMINISTRATIVE FEES PAYABLE ON DETAILED
ASSESSMENT OF COSTS PROCEEDINGS

This Practice Direction is made pursuant to Part 4.2(2) of the Eastern Caribbean Supreme Court Civil Procedure Rules (Revised Edition) 2023 and supplements rule 65.16(1) and shall be applicable to all the Member States and Territories in the jurisdiction of the Eastern Caribbean Supreme Court.

1. INTRODUCTION

This Practice Direction sets out the administrative fees payable to the Eastern Caribbean Supreme Court by a party who engages the detailed assessment of costs regime pursuant to rule 65.15 of the Civil Procedure Rules (Revised Edition) 2023. The administrative fees collected shall be applied in a manner as directed by the Chief Justice, with the underlying aim of improving court facilities and court processes across the Court’s Member States and Territories and otherwise enhancing the delivery of court services to members of the public.

2. DEFINITIONS

In this Practice Direction, unless otherwise provided for or the context otherwise requires –

- (a) ‘Court’ – means the Judge or Master of the High Court and, where the context so admits and in Part 62 of the Civil Procedure Rules (Revised Edition) 2023, the Court of Appeal;
- (b) ‘Electronic Litigation Portal’ means the web-based application which has been developed and implemented to offer stakeholders in the judicial system of the Eastern Caribbean a single point of access for the electronic filing of documents into case files, and for the electronic management of documents and case files within the Court’s Registry in the Eastern Caribbean Supreme Court in accordance with Part 5A of the Civil Procedure Rules (Revised Edition) 2023; and
- (c) ‘Registrar’ - shall have the same meaning ascribed to it in the Eastern Caribbean Supreme Court Act or similar enactment in each Member State or Territory.

3. ADMINISTRATIVE FEES

- 3.1 The administrative fee payable on filing a bill of costs shall be 1% percent of the total amount claimed (excluding VAT or similar tax where applicable) on the bill of costs.

3.2 The administrative fee payable on the assessment of a bill of costs shall be 1% of the amount allowed by the Court (including the costs of assessment and VAT or similar tax where applicable) on the bill of costs.

4. PAYMENT OF ADMINISTRATIVE FEES

4.1 The administrative fee payable on the filing of a bill of costs shall be paid to the Eastern Caribbean Supreme Court via the payment facility on the Electronic Litigation Portal when a party files a notice of commencement of detailed assessment in Form 24A.

4.2 The administrative fee payable on the assessment of a bill of costs shall be paid to the Eastern Caribbean Supreme Court via the payment facility on the Electronic Litigation Portal when the court office gives the parties notice of completion of the assessment specifying the amount allowed. Thereupon, the Registrar shall issue a Costs Assessment Certificate within seven (7) days.

5. EFFECTIVE DATE

This Practice Direction shall come into effect in a Member State or Territory on the 15th day of May, 2024.

Dated the 29th day of April 2024

Sgd.

Dame Janice M. Pereira DBE, LL.D
Chief Justice

7th May, 2024.

BY COMMAND

KATTIAN BARNWELL-SCOTT
Secretary to Cabinet
Prime Minister’s Office

Prime Minister’s Office
St. Vincent and the Grenadines.

7th May, 2024.

DEPARTMENTAL AND OTHER NOTICES

PHYSICAL PLANNING AND
DEVELOPMENT BOARD TOWN AND
COUNTRY PLANNING
ACT 1992

PUBLIC NOTICE

Notice is hereby given that an application has been made to the Physical Planning and Development Board by **RONDY AND SEMONE MCINTOSH**.

To construct a New Multiple-Family Residence located at Rivulet.

A copy of the application and of the plans and other documents submitted with it may be inspected at the offices of the Physical Planning Unit, Ministry of Transport, Works, Lands and Survey and Physical Planning during the hours of 8:00 a.m. -12 noon and 1:00 p.m.- 4:15 p.m. Monday - Friday for a period of fourteen (14) days following the date of issue of the notice.

Any person wishing to make representation to the Board in connection with this application should do so in writing to the Secretary of the Board and within the above-mentioned period.

DORNET HULL
Secretary
Physical Planning & Development
Board.

PHYSICAL PLANNING AND
DEVELOPMENT BOARD TOWN AND
COUNTRY PLANNING
ACT 1992

PUBLIC NOTICE

Notice is hereby given that an application has been made to the Physical Planning and Development Board by **DORSELLE DAVIS-JOHN**.

To construct a New Commercial Building (Mechanic Shop) in Clare Valley.

A copy of the application and of the plans and other documents submitted with it may

be inspected at the offices of the Physical Planning Unit, Ministry of Transport, Works, Lands and Survey and Physical Planning during the hours of 8:00 a.m. -12 noon and 1:00 p.m.- 4:15 p.m. Monday - Friday for a period of fourteen (14) days following the date of issue of the notice.

Any person wishing to make representation to the Board in connection with this application should do so in writing to the Secretary of the Board and within the above-mentioned period.

DORNET HULL
Secretary
Physical Planning & Development
Board.

PHYSICAL PLANNING AND
DEVELOPMENT BOARD TOWN AND
COUNTRY PLANNING
ACT 1992

PUBLIC NOTICE

Notice is hereby given that an application has been made to the Physical Planning and Development Board by **MILAD & JORDANNA AKARI**.

To construct a New Commercial Building (Auto Parts Store) at New Montrose.

A copy of the application and of the plans and other documents submitted with it may be inspected at the offices of the Physical Planning Unit, Ministry of Transport, Works, Lands and Survey and Physical Planning during the hours of 8:00 a.m. -12 noon and 1:00 p.m.- 4:15 p.m. Monday - Friday for a period of fourteen (14) days following the date of issue of the notice.

Any person wishing to make representation to the Board in connection with this application should do so in writing to the Secretary of the Board and within the above-mentioned period.

DORNET HULL
Secretary
Physical Planning & Development
Board.

**PHYSICAL PLANNING AND
DEVELOPMENT BOARD TOWN AND
COUNTRY PLANNING
ACT 1992**

PUBLIC NOTICE

Notice is hereby given that an application has been made to the Physical Planning and Development Board by **UNITY LABOUR PARTY**.

To construct an addition to an Existing Commercial Building (Office/Meeting Room) at Richmond Hill.

A copy of the application and of the plans and other documents submitted with it may be inspected at the offices of the Physical Planning Unit, Ministry of Transport, Works, Lands and Survey and Physical Planning during the hours of 8:00 a.m. -12 noon and 1:00 p.m.- 4:15 p.m. Monday - Friday for a period of fourteen (14) days following the date of issue of the notice.

Any person wishing to make representation to the Board in connection with this application should do so in writing to the Secretary of the Board and within the above-mentioned period.

DORNET HULL
Secretary
Physical Planning & Development Board.

**PHYSICAL PLANNING AND
DEVELOPMENT BOARD TOWN AND
COUNTRY PLANNING
ACT 1992**

PUBLIC NOTICE

Notice is hereby given that an application has been made to the Physical Planning and Development Board by **EASTERN DISTRICT SDA CHURCH**.

To erect a Temporary Tent for Crusade in Calder.

A copy of the application and of the plans and other documents submitted with it may be inspected at the offices of the Physical Planning Unit, Ministry of Transport,

Works, Lands and Survey and Physical Planning during the hours of 8:00 a.m. -12 noon and 1:00 p.m.- 4:15 p.m. Monday - Friday for a period of fourteen (14) days following the date of issue of the notice.

Any person wishing to make representation to the Board in connection with this application should do so in writing to the Secretary of the Board and within the above-mentioned period.

DORNET HULL
Secretary
Physical Planning & Development Board.

**PHYSICAL PLANNING AND
DEVELOPMENT BOARD TOWN AND
COUNTRY PLANNING
ACT 1992**

PUBLIC NOTICE

Notice is hereby given that an application has been made to the Physical Planning and Development Board by **CASH MONEY INVESTMENT**.

To construct a New Commercial Building (Auto-shop) to showcase vehicles in Arnos Vale.

A copy of the application and of the plans and other documents submitted with it may be inspected at the offices of the Physical Planning Unit, Ministry of Transport, Works, Lands and Survey and Physical Planning during the hours of 8:00 a.m. -12 noon and 1:00 p.m.- 4:15 p.m. Monday - Friday for a period of fourteen (14) days following the date of issue of the notice.

Any person wishing to make representation to the Board in connection with this application should do so in writing to the Secretary of the Board and within the above-mentioned period.

DORNET HULL
Secretary
Physical Planning & Development Board.

NOTICE

The St. Vincent and the Grenadines Financial Services Authority hereby gives notice that the following Business Companies have been struck from the Register pursuant to Section 172 (3) and (4) of the Business Companies (Amendment and Consolidation) Act, Chapter 149 of the Revised Laws of Saint Vincent and the Grenadines, 2009.

- | | | | |
|--------------------------------|-------|----|------|
| 1. LAGUNA LTD. | 22461 | BC | 2014 |
| 2. ALLIANZ ME INC. | 24073 | BC | 2017 |
| 3. COMPERIO INTERNATIONAL LTD. | 25068 | BC | 2018 |

CARLA JAMES,
Registrar, Business Companies.

NOTICE

The St. Vincent and the Grenadines Financial Services Authority hereby gives notice pursuant to Section 71 (5) of the Limited Liability Companies Act, Chapter 151 of the Revised Laws of Saint Vincent and the Grenadines, 2009 that the following Limited Liability Companies have been struck from the Register pursuant to Section 71 (1)(b) of the Limited Liability Companies Act.

- | | | | |
|-----------------|------|-----|------|
| 1. ALPHAPO LLC | 912 | LLC | 2021 |
| 2. PROTECKO LLC | 1011 | LLC | 2021 |
| 3. EVIMERIA LLC | 2816 | LLC | 2023 |

CARLA JAMES,
Registrar,
Limited Liability Companies.

NOTICE

The St. Vincent and the Grenadines Financial Services Authority hereby gives notice that the following Business Company has been struck from the Register pursuant to Section 172 1 (b) (i) of the Business Companies (Amendment and Consolidation) Act, Chapter 149 of the Revised Laws of Saint Vincent and the Grenadines, 2009.

- | | | | |
|-----------------|-------|-----|------|
| 1. JHELOC CORP. | 26937 | CTD | 2023 |
|-----------------|-------|-----|------|

CARLA JAMES,
Registrar, Business Companies.

SPECIFIC PROCUREMENT NOTICE

INVITATION FOR BIDS

Country: Saint Vincent and the Grenadines
Name of Project: Georgetown Market Project
Contract Title: Construction of the Georgetown Market
Procurement Reference Number: MUD/PROJ 11 - W- RFB - 01

The Government of St. Vincent and the Grenadines invites suitable contractors to bid for the **"Construction of the Georgetown Market"**. The works comprise of the demolition of the existing building on the site and construction of a new structure to house the Georgetown Market.

Eligible Bidders will be required to provide:

- Proof of VAT registration;
- Statement of qualification establishing their eligibility to bid and qualification to perform the contract if the bid is accepted;
- Detailed Method of Statement and Programme.

The successful bidder will be expected to:

- Provide all bonds and insurances required under the Contract;
- Provide all labour and equipment in accordance with the Works;
- Carry out all the works in accordance with the Contract Documents.

Bidding documents may be obtained as of **Friday, 26th April, 2024**, at the website:

<https://procurement.gov.vc/eprocure/index.php/current-bids> and via email from:

alockhart@gov.vc; office.urbandev@gov.vc .

A site visit be held on **"Date Indicated in the Invitation to Bid Document"**. Interested bidders are required to attend the site visit.

Submissions in a sealed envelope clearly marked:

Ministry of Urban Development, Energy, Seaports, Grenadines Affairs and Local Government

Invitation for Bids: MUD/PROJ 11-W-RFB-01

Construction of the Georgetown Market

must be lodged no later than **2:00 p.m. on Thursday 6th June, 2024** with:

**The Secretary
Central Procurement Board
Ministry of Finance, Economic Planning and Information Technology
2nd Floor, Financial Complex
Kingstown
St. Vincent and the Grenadines**

Late submissions will not be accepted.

A subsequent tender opening will be held at **2:30 p.m. on Thursday 6th June, 2024** in the conference room of the above address. Interested parties or their authorized representatives are invited to attend the opening.

For further information, please contact:

The Chief Engineer
Ministry of Transport, Works, Lands and Physical Planning
Halifax Street
St. Vincent and the Grenadines
Tel: 1784-456-1111 Ext. 3955
E-Mail: **office.mtwh@mail.gov.vc**

Permanent Secretary
Ministry of Urban Development, Energy, Seaports, Grenadines Affairs and Local Government
1st Floor, Grenadines Ferry Terminal Building
Kingstown
St. Vincent and the Grenadines
Tel: 1784-451-2610
Email: **office.urbandev@gov.vc**
cc. alockhart@gov.vc

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