



SAINT VINCENT AND THE GRENADINES

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Saint Vincent and the Grenadines, Tuesday 22nd April, 2025 – (No. 23)

GOVERNMENT NOTICES

No. 43

A. DUTIES AND TASKS

LEGISLATION

The following Document is published in today's issue of the Gazette and can be purchased at the Government Printing Office, Campden Park Industrial Estate:-

S. R. & O. No. 13 of 2025:- Price Control (Amendment) (No. 4) Order 2025.

22nd April, 2025.

No. 41

VACANCY NOTICE

Applications are invited from suitably qualified persons for appointment to the post of **Judicial Research Assistant** within the **Eastern Caribbean Supreme Court, Headquarters, Castries, Saint Lucia.**

JOB DESCRIPTION

JOB TITLE : Judicial Research Assistant

REPORTS TO : Chief Registrar

CLASSIFICATION : MPP 2

1. Reviews and summarizes evidence, procedural history, and legal issues in relation to matters before the Court of Appeal and prepares bench memoranda.
2. Conducts legal research.
3. Prepares first drafts of judgements and orders for review by the Chief Justice and Justices of Appeal.
4. Reviews legal documents at the request of the Chief Justice and Justices of Appeal.
5. Prepares digests of proceedings for sittings of the Court of Appeal.
6. Reviews court documents, for completeness of format, citations, grammar, spelling, clarity and accuracy.
7. Headnotes and proofreads judgments in preparation for delivery.
8. Performs such other duties as may be assigned by the Chief Registrar.

B. SKILLS, KNOWLEDGE AND ABILITIES:

1. Ability to proofread accurately.
2. Ability to prepare judgements for delivery.
3. Ability to prepare orders of the Court.

4. Ability to review and summarize evidence, procedural history and legal issues in relation to matters before the Court of Appeal.
5. Ability to conduct research for the Chief Justice, Justices of Appeal and Chief Registrar.
6. Ability to prepare digests of proceedings at sittings of the Court of Appeal.
7. Ability to identify and analyze factual and legal issues relevant to the disposition of appeals.
8. Ability to formulate dispositions for consideration of the Chief Justice and Justices of Appeal.
9. Effective oral and written communication skills.
10. The applicant should have sound working knowledge and training in Research Methods, Legal Research and Analysis, Rules of the Supreme Court and Court of Appeals Rules, Protocol and IT applications for office operations.
11. The applicant should be called to the bar in a Commonwealth Country or will be called to the Bar in a Commonwealth Country within a reasonable period after appointment.

C. QUALIFICATIONS AND EXPERIENCE:

Applicants should have the following qualifications:

- A Bachelor of Laws Degree; and
- A Legal Education Certificate or equivalent recognised qualification.

At least one (1) year of relevant prior working experience in a similar environment would be an asset.

D. REMUNERATION:

Salary will be commensurate with qualifications.

Completed employment **application form**, together with a **cover letter**, **curriculum vitae (CV)**, **two (2) written reference letters** and **certified copies** of documents pertaining to qualifications, should be addressed to:

The Secretary
Judicial and Legal Services Commission
Eastern Caribbean Supreme Court
2nd Floor, Heraldine Rock Building
The Waterfront
P. O. Box 1093
Castries
Saint Lucia, West Indies.

To arrive no later than **Friday, 25th April, 2025.**

NB: Application forms may be downloaded by using this link <https://cms.ecourts.org/wp-content/uploads/2025/04/ECSC-Application-Form-legal-Revised.docx>. Applications may also be submitted via email to **jisc@eccourts.org**. Incomplete applications will not be considered. Unsuitable candidates will not be acknowledged. Candidates meeting the minimum qualifications and experience may not be considered for an interview. Only the candidates with the best qualifications and experience will be shortlisted for interview. Only shortlisted candidates will be contracted.

15th April, 2025.

BY COMMAND

KATTIAN BARNWELL-SCOTT

Secretary to Cabinet
 Prime Minister's Office

Prime Minister's Office
 St. Vincent and the Grenadines.

22nd April, 2025.

DEPARTMENTAL AND OTHER NOTICES

PHYSICAL PLANNING AND
DEVELOPMENT BOARD TOWN AND
COUNTRY PLANNING
ACT 1992

PUBLIC NOTICE

Notice is hereby given that an application has been made to the Physical Planning and Development Board by **CHRISTOPHER SPROTT & LISA LLEWELLYN-SPROTT**.

To construct an addition to an Existing Multiple Family Residence at Ratho Mill.

A copy of the application and of the plans and other documents submitted with it may be inspected at the offices of the Physical Planning Unit, Ministry of Transport, Works, Lands and Survey and Physical Planning during the hours of 8:00 a.m. -12 noon and 1:00 p.m.- 4:15 p.m. Monday - Friday for a period of fourteen (14) days following the date of issue of the notice.

Any person wishing to make representation to the Board in connection with this application should do so in writing to the Secretary of the Board and within the above-mentioned period.

DORNET HULL
Secretary
Physical Planning & Development
Board.

PHYSICAL PLANNING AND
DEVELOPMENT BOARD TOWN AND
COUNTRY PLANNING
ACT 1992

PUBLIC NOTICE

Notice is hereby given that an application has been made to the Physical Planning and Development Board by **NATIONAL INSURANCE CO., LTD.**

To construct a New Commercial Building (Office) at Grandby Street, Kingstown.

A copy of the application and of the plans and other documents submitted with it may

be inspected at the offices of the Physical Planning Unit, Ministry of Transport, Works, Lands and Survey and Physical Planning during the hours of 8:00 a.m. -12 noon and 1:00 p.m.- 4:15 p.m. Monday - Friday for a period of fourteen (14) days following the date of issue of the notice.

Any person wishing to make representation to the Board in connection with this application should do so in writing to the Secretary of the Board and within the above-mentioned period.

DORNET HULL
Secretary
Physical Planning & Development
Board.

PHYSICAL PLANNING AND
DEVELOPMENT BOARD TOWN AND
COUNTRY PLANNING
ACT 1992

PUBLIC NOTICE

Notice is hereby given that an application has been made to the Physical Planning and Development Board by **KENAN & DESENE CAIN**.

To construct an addition to an Existing Single Family (Multiple Family) at Argyle.

A copy of the application and of the plans and other documents submitted with it may be inspected at the offices of the Physical Planning Unit, Ministry of Transport, Works, Lands and Survey and Physical Planning during the hours of 8:00 a.m. -12 noon and 1:00 p.m.- 4:15 p.m. Monday - Friday for a period of fourteen (14) days following the date of issue of the notice.

Any person wishing to make representation to the Board in connection with this application should do so in writing to the Secretary of the Board and within the above-mentioned period.

DORNET HULL
Secretary
Physical Planning & Development
Board.

**PHYSICAL PLANNING AND
DEVELOPMENT BOARD TOWN AND
COUNTRY PLANNING
ACT 1992**

PUBLIC NOTICE

Notice is hereby given that an application has been made to the Physical Planning and Development Board by **SHANEL HUNTE & MARGARET HUNTE**.

To construct a New Multiple Family Residence at Campden Park.

A copy of the application and of the plans and other documents submitted with it may

be inspected at the offices of the Physical Planning Unit, Ministry of Transport, Works, Lands and Survey and Physical Planning during the hours of 8:00 a.m. -12 noon and 1:00 p.m.- 4:15 p.m. Monday - Friday for a period of fourteen (14) days following the date of issue of the notice.

Any person wishing to make representation to the Board in connection with this application should do so in writing to the Secretary of the Board and within the above-mentioned period.

DORNET HULL
Secretary
Physical Planning & Development
Board.