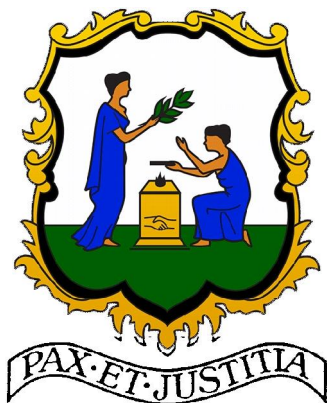




SAINT VINCENT AND THE GRENADINES

Government Gazette

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GOVERNMENT NOTICES

No. 117

JOB DESCRIPTION

LEGISLATION

The following Document is published in today's issue of the Gazette and can be purchased at the Government Printing Office, Campden Park Industrial Estate:-

S. R. & O. No. 13 of 2026:- National Insurance (Persons Abroad and Voluntary Contributors) (Amendment) Regulations 2026.

25th August, 2026.

JOB TITLE : Crown Counsel III
REPORTS TO : Deputy Director of Public Prosecutions
SUPERVISES : N/A
CLASSIFICATION : GRADE 17

A. RELATIONSHIP AND RESPONSIBILITIES:

1. Provides effective prosecution of the most serious criminal matters such as Murder, Human Trafficking, Asset Forfeiture and White Collar Crimes in the Magistrate's Court and High Court and Court of Appeal on behalf of the Crown.
2. Liaises when necessary with other Divisions with the Ministry of Home Affairs, National Security and Justice and reports whenever necessary to the Deputy Director of Public Prosecutions.

B. DUTIES AND TASKS:

1. Provides assistance to the Deputy Director of Public Prosecutions in examining and reviewing Police Case Files from the Criminal Administration Office and outstations of the Royal St. Lucia Police Force within the respective judicial district assigned to.
2. Represents the Crown in Criminal Appeals as assigned by the Deputy Director of Public Prosecutions, dealing specifically with matters emanating from the High Court of Justice only, to ensure appropriate decisions are upheld in matters of the State.

No. 118

APPOINTMENTS ON PROMOTION

Ms. June Knights, as Assistant Secretary, Policy Planning and Administration, Ministry of Fisheries, Marine and Land Conservation and Climate Resilience, with effect from June 1st, 2026.

PF 11314

25th August, 2026.

No. 119

VACANCY NOTICE

Applications are invited from suitably qualified persons for appointment to the post of **Crown Counsel III, Crown Prosecution Service, Saint Lucia.**

- 3. Examines investigation files from the Royal St. Lucia Police Force and other government agencies as assigned by Deputy Director of Public Prosecutions and renders legal advice to ensure effective prosecution or disposition of matters of a criminal nature.
- 4. Prepares and drafts indictments in respect of indictable cases filed in the High Court for approval by the Director of Public Prosecutions in preparation for Court hearing.
- 5. Provides briefing for witnesses in cases being prosecuted at the High Court through individual interviews in preparation for Court hearing to ensure effective prosecution.
- 6. Monitors the progress of cases by ensuring all assignments in relation to cases are completed, and reports on the outcome of cases conducted to ensure updated case information is maintained.
- 7. Ensures all cases for relevant assigned Courts are effectively coordinated to ensure the smooth operations of the Court.
- 8. Participates in case conferences for discussion of issues arising out of cases to ensure readiness for trial.
- 9. Liaises with Police with regard to completion of case files to be heard to ensure effective disposal of cases.
- 10. Engages in research into criminal cases to be adjudicated in the High Court and Court of Appeal to ensure all pertinent information is available for effective disposal of cases.
- 11. Attends workshops, seminars and conferences organized by the Office of the Director of Public Prosecutions, Court of Appeal, Government Ministries, and other local, regional and international agencies to ensure the development of required competencies and skills.
- 12. Performs any other work-related duties as may be assigned by the Director of Public Prosecutions from time to time.

C. CONDITIONS:

- 1. Congenial office accommodation is provided.
- 2. Institutional support will be provided through appropriate Civil Service

Regulations, Statutory Instruments, Collective Agreements and Departmental Guidelines.

- 3. Opportunities exist for personal development and career advancement.
- 4. Required to operate office equipment by undertaking repetitive hand movements, fine motor coordination and sitting for prolonged periods.
- 5. Required to be present on the job and punctual for work, Court hearings, meetings and other official activities; and work beyond the normal working hours from time to time.
- 6. Required to remain current on developments in principles of Criminal Law, application and procedure.
- 7. Required to exercise a high degree of integrity, confidentiality and professionalism in the conduct of duties.
- 8. Required to demonstrate a high level of political acuity.
- 9. Required to function in a regular travelling post with travel allowance provided in accordance with terms and conditions of employment.
- 10. Required to maintain a motor vehicle for the effective performance of duties.
- 11. Salary and benefits are in accordance with that stipulated in the terms and conditions of employment.

D. EVALUATION METHOD:

Work performance will be evaluated on the basis of:

- 1. Demonstrated compliance and application of Civil Service Regulations, Departmental Guidelines, Standard Operating Procedures, Pensions Act and general human resource, rules, regulations and policies.
- 2. Demonstrated application of job knowledge and/or technical expertise relevant to the job.
- 3. Effective implementation of duties, responsibilities and assignments as defined in the Job Description.
- 4. Demonstrated accuracy, attention to detail, neatness and effectiveness of work assigned.

5. Demonstrated willingness to accept the responsibility and authority of the post; taking action and making sound decisions on matters associated with the post.
6. Demonstrated ability to effectively relate to internal and/or external clients; displaying respect, fairness, courtesy and consideration of client needs.
7. Demonstrated ability to analyse information, factors and alternatives to situations and problems to arrive at logical conclusions and implement appropriate solutions to ensure completion of assigned tasks.
8. Demonstrated time management skills and ability to complete assigned tasks in a timely manner; punctuality and presence for work, Court, meetings and appointments.
9. Demonstrated ability to work collaboratively; interact positively and communicate effectively with team members and internal and external clients and stakeholders.
10. Demonstrated ability to display self-reliance, creativity, initiative, innovation and ingenuity in effectively fulfilling the duties of the post.
11. Demonstrated ability to maintain confidentiality and flexibility in scheduling work assignments as priorities change and ability to manage time in a fast-paced environment.
12. Demonstrated level of political acuity and emotional intelligence in the conduct of duties.
13. Demonstrated ability to remain current with legal knowledge and developments.
14. Demonstrated ability to apply legal principles, understand and adhere to court proceedings.
15. Demonstrated ability to effectively utilize legal research skill and techniques using various resources.
16. Demonstrated ability to effectively analyze and present laws and legislation.
3. Working knowledge and ability to interpret and apply Civil Service Rules and Regulations, Standard Operating Procedures, Staff Orders, Collective Agreements and Departmental Guidelines.
4. Proficient in computer literacy skills with ability to manipulate software applications such as word processing and data bases.
5. Decisiveness, soundness of judgment and clarity of presentation.
6. Ability to draft indictments and prepare legal submissions.
7. Advanced advocacy skills and ability to effectively plan, organize and manage time in a fast paced environment, meet deadlines and remain calm under intense pressure.
8. Advanced supervisory and leadership skills.
9. Ability to function as a team leader, motivate, coach and mentor team members in the realisation of set goals.
10. Ability to effectively develop and maintain working relationships with management, colleagues, partners, members of the public and stakeholders at all levels.
11. Ability to exercise judgment, tact, diplomacy, impartiality, decisiveness and clarity in the execution of duties.
12. Expert oral, written communications and presentation skills and expert skills to accuracy and attention to detail.

E. SKILLS, KNOWLEDGE AND ABILITIES

1. Advanced knowledge of and ability to interpret the Laws of Saint Lucia.
2. Advanced knowledge of legal principles and Court procedures and practices.

F. QUALIFICATIONS AND EXPERIENCE:

1. Master of Laws Degree plus a Certificate in Legal Education or equivalent plus three (3) years of experience in legal practice in particular in criminal law.

OR

2. Bachelor of Laws Degree plus Certificate in Legal Education or equivalent plus four (4) years of experience in legal practice in particular in criminal law.

G. REMUNERATION:

Basic salary is at the rate of EC\$86,033.88 per annum, plus the following allowances per annum:

Legal Allowance	\$18,000.00
Travel Allowance	\$7,620.00
Telephone Allowance	\$291.00

Salary and allowances are exempt from income tax.

Twenty-three (23) days' vacation leave per annum.

Twenty-five percent (25%) gratuity of basic salary (not including allowances) will be paid on a satisfactory completion of the contract.

Applications, along with **two written references** and **certified copies** of documents pertaining to qualifications, should be addressed to:

The Secretary
Judicial and Legal Services Commission
Eastern Caribbean Supreme Court
Orange Grove Plaza
Bois D'Orange
P. O. Box 1093
Castries
Saint Lucia, West Indies.

To reach her no later than **Wednesday, 30th September 2026.**

NB: Applications may also be submitted via email to jpsc@eccourts.org. Unsuitable candidates will not be acknowledged. Candidates meeting the minimum qualifications and experience may not be considered for an interview. Only the candidates with the best qualifications and experience will be shortlisted for interview.

25th August, 2026.

No. 120

VACANCY NOTICE

Applications are invited from suitably qualified persons for appointment to the post of **Senior Crown Counsel, Attorney General's Chambers, Saint Lucia.**

JOB DESCRIPTION

JOB TITLE	: Senior Crown Counsel
REPORTS TO	: Solicitor General
SUPERVISES	: Crown Counsel and Legal Secretary
CLASSIFICATION	: GRADE 19

A. RELATIONSHIP AND RESPONSIBILITIES:

1. Provision of professional efficient and ethical legal services to the Government of Saint Lucia in matters related but not limited to the conduct of Civil Legislation, provision of legal advice, drafting and vetting on contracts and other agreements.
2. Works under the direction of and reports to the Solicitor General.
3. Required to respond whenever necessary to the Attorney General and Permanent Secretary on matters related to work in progress.

B. DUTIES AND TASKS:

1. Prepares, presents and represents the Government of Saint Lucia in all civil matters in the High Court and Court of Appeal and provides guidance and assistance to the Crown Counsel in the conduct and progress of matters.
2. Functions as a legal representative of the Government locally, regionally and internationally in matters involving constitutional and other civil issues.
3. Prepares all legal documents to be filed in civil matters.
4. Appears in appeals in disciplinary matters before the Public Service Appeal Board and the Income Tax Appeals Tribunal.
5. Provides legal advice to all Ministries and Government and Government Departments to ensure that the interest of the Government is safeguarded.
6. Drafts and vets Deeds and Agreements, Memoranda of Understanding, Contracts, Notarial documents to which Government is a party.
7. Reviews, vets and approves documents for Marriage Licences, Aliens Licences and any other related matter.
8. Advises the Attorney General on applications by Non-Profit Companies.
9. Advises the Attorney General on applications for admission to the Bar by non-citizens.

10. Vets Loan Agreements with Foreign Governments or Agencies.
11. Processes Mutual Legal Assistance Requests (internal and external), Letters Rotatory including matters of extradition and registration of restraining orders and advising on treaty and international obligations.
11. Represents the office of the Attorney General on various committees, statutory bodies and other Boards established by Government.
12. Represents the Government of Saint Lucia at workshops, conferences and other meetings locally and overseas.
13. Liaises with other Senior Crown Counsels ensuring familiarity with all major litigation involving Chambers.
14. Acts as Tutor Ad Hoc in applications for adoption of infants.
15. Prepares and represents the State in the adjudication of matters, mediation, negotiation, and in particular Boards of Assessment.
16. Performs such other duties as may be assigned from time to time by the Attorney General and the Permanent Secretary.

C. CONDITIONS:

1. Functions in a scheduled traveling post and receives traveling and mileage allowance in accordance with approved rates.
2. Required to maintain motor vehicle for the proper performance of duties.
3. Accommodation provided in a general administrative office.
4. Institutional support provided through appropriate civil service regulations and departmental guidelines.
5. Salary and allowances, and vacation leave are in accordance with the terms and conditions stipulated by Government in the Estimates/Collective Agreement and policy documents.
6. This post is non-pensionable.

D. EVALUATION METHOD:

Work performance will be evaluated on the basis of the following:

1. Demonstrated supervisory capabilities and interpersonal skills.

2. Punctual and consistent attendance to duties.
3. Number of problems investigated and relevance of prescriptions.
4. Compliance with Ministry guidelines and standard operating procedures.
5. Effective implementation of duties, responsibilities and assignments as defined in the job description.
6. Compliance with and responsiveness to supervision and level of supervision given.

E. SKILLS, KNOWLEDGE AND ABILITIES:

1. A working knowledge of and ability to interpret Legislation, Civil Service Rules and Regulations, Collective Agreements.
2. Demonstrated ability to organize and work independently on multiple tasks/projects and complete assignments within specified deadlines.
3. Ability to plan and organize work and prepare clear concise reports.
4. Extensive knowledge of the court procedure.
5. Extensive knowledge of legal principles, practices and proceedings.
6. Knowledge of Government procedures and practices.
7. A sound working knowledge of the Laws of Saint Lucia.
8. Ability to establish and maintain effective working relationships with associates and the Public.
9. Ability to analyse issues, make interpretations and sound recommendations.
10. Proven ability to solve legal problems in a methodical and practical way.

F. QUALIFICATIONS AND EXPERIENCE:

Masters Degree in Law and a Legal Education Certificate plus five [5] years legal experience.

OR

Bachelors Degree in Law plus a Legal Education Certificate plus a minimum of seven (7) years legal experience.

G. SALARY AND ALLOWANCES:

Basic salary is at the rate of EC \$103,194.00 per annum, plus the following allowances per annum:

Legal Allowance	\$24,000.00
Travel Allowance	\$8,808.00
Telephone Allowance	\$1,098.00
Entertainment Allowance	\$3,780.00

Salary and allowances are exempt from income tax.

Applications, along with **two (2) written references** and **certified copies** of documents pertaining to qualifications, should be addressed to:

The Secretary
Judicial and Legal Services Commission
Eastern Caribbean Supreme Court
Orange Grove Plaza
Bois D' Orange
Gros Islet
P. O. Box 1093
Castries
Saint Lucia, West Indies.

To reach her no later than **Friday, 4th September 2026.**

NB: Applications may also be submitted via email to jlsc@eccourts.org. Unsuitable candidates will not be acknowledged. Candidates meeting the minimum qualifications and experience may not be considered for an interview. Only the candidates with the best qualifications and experience will be shortlisted for interview.

25th August, 2026.

BY COMMAND

KATTIAN BARNWELL-SCOTT
Secretary to Cabinet
Prime Minister’s Office

Prime Minister’s Office
St. Vincent and the Grenadines.

25th August, 2026.

DEPARTMENTAL AND OTHER NOTICES

PHYSICAL PLANNING AND
DEVELOPMENT BOARD TOWN AND
COUNTRY PLANNING
ACT 1992

PUBLIC NOTICE

Notice is hereby given that an application has been made to the Physical Planning and Development Board by **DIGICEL SVG LTD.**

To erect a Cell Tower at Union Island.

A copy of the application and of the plans and other documents submitted with it may be inspected at the offices of the Physical Planning Unit, Ministry of Transport, Works, Lands and Survey and Physical Planning during the hours of 8:00 a.m. -12 noon and 1:00 p.m.- 4:15 p.m. Monday - Friday for a period of fourteen (14) days following the date of issue of the notice.

Any person wishing to make representation to the Board in connection with this application should do so in writing to the Secretary of the Board and within the above-mentioned period.

L. PINDER
Secretary (Ag.)
Physical Planning & Development
Board.

PHYSICAL PLANNING AND
DEVELOPMENT BOARD TOWN AND
COUNTRY PLANNING
ACT 1992

PUBLIC NOTICE

Notice is hereby given that an application has been made to the Physical Planning and Development Board by **JACQUELINE & AVILLAN CAIN.**

To construct a New Multiple Family Residence at Upper Stubbs.

A copy of the application and of the plans and other documents submitted with it may be inspected at the offices of the Physical Planning Unit, Ministry of Transport, Works, Lands and Survey and Physical Planning during the hours of 8:00 a.m. -12 noon and 1:00 p.m.- 4:15 p.m. Monday - Friday for a period of fourteen (14) days following the date of issue of the notice.

Any person wishing to make representation to the Board in connection with this application should do so in writing to the Secretary of the Board and within the above-mentioned period.

L. PINDER
Secretary (Ag.)
Physical Planning & Development
Board.

PHYSICAL PLANNING AND
DEVELOPMENT BOARD TOWN AND
COUNTRY PLANNING
ACT 1992

PUBLIC NOTICE

Notice is hereby given that an application has been made to the Physical Planning and Development Board by **MICHAELA MIGUEL**.

To construct an addition to an Existing Single Family (Multiple Family) Residence at Frenches.

A copy of the application and of the plans and other documents submitted with it may be inspected at the offices of the Physical Planning Unit, Ministry of Transport, Works, Lands and Survey and Physical Planning during the hours of 8:00 a.m. -12 noon and 1:00 p.m.- 4:15 p.m. Monday - Friday for a period of fourteen (14) days following the date of issue of the notice.

Any person wishing to make representation to the Board in connection with this application should do so in writing to the Secretary of the Board and within the above-mentioned period.

L. PINDER
Secretary (Ag.)
Physical Planning & Development
Board.

PHYSICAL PLANNING AND
DEVELOPMENT BOARD TOWN AND
COUNTRY PLANNING
ACT 1992

PUBLIC NOTICE

Notice is hereby given that an application has been made to the Physical Planning and Development Board by **MARIA DEFREITAS**.

To construct a New Multiple Family Residence at Spring, Bequia.

A copy of the application and of the plans and other documents submitted with it may be inspected at the offices of the

Physical Planning Unit, Ministry of Transport, Works, Lands and Survey and Physical Planning during the hours of 8:00 a.m. -12 noon and 1:00 p.m.- 4:15 p.m. Monday - Friday for a period of fourteen (14) days following the date of issue of the notice.

Any person wishing to make representation to the Board in connection with this application should do so in writing to the Secretary of the Board and within the above-mentioned period.

L. PINDER
Secretary (Ag.)
Physical Planning & Development
Board.

PHYSICAL PLANNING AND
DEVELOPMENT BOARD TOWN AND
COUNTRY PLANNING
ACT 1992

PUBLIC NOTICE

Notice is hereby given that an application has been made to the Physical Planning and Development Board by **AZIZI PETERS**.

To construct a New Multiple Family Residence at Belvedere.

A copy of the application and of the plans and other documents submitted with it may be inspected at the offices of the Physical Planning Unit, Ministry of Transport, Works, Lands and Survey and Physical Planning during the hours of 8:00 a.m. -12 noon and 1:00 p.m.- 4:15 p.m. Monday - Friday for a period of fourteen (14) days following the date of issue of the notice.

Any person wishing to make representation to the Board in connection with this application should do so in writing to the Secretary of the Board and within the above-mentioned period.

L. PINDER
Secretary (Ag.)
Physical Planning & Development
Board.

**PHYSICAL PLANNING AND
DEVELOPMENT BOARD TOWN AND
COUNTRY PLANNING
ACT 1992**

PUBLIC NOTICE

Notice is hereby given that an application has been made to the Physical Planning and Development Board by **VESNA KYDD**.

To construct a New Multiple Family Residence at Cinnamon Garden, Bequia.

A copy of the application and of the plans and other documents submitted with it may be inspected at the offices of the

Physical Planning Unit, Ministry of Transport, Works, Lands and Survey and Physical Planning during the hours of 8:00 a.m. -12 noon and 1:00 p.m.- 4:15 p.m. Monday - Friday for a period of fourteen (14) days following the date of issue of the notice.

Any person wishing to make representation to the Board in connection with this application should do so in writing to the Secretary of the Board and within the above-mentioned period.

L. PINDER
Secretary (Ag.)
Physical Planning & Development Board.

**BUSINESS COMPANIES (AMENDMENT AND CONSOLIDATION) ACT,
CHAPTER 149 OF THE REVISED LAWS OF
SAINT VINCENT AND THE GRENADINES, 2009**

**TREK LABS LTD. (BC No. 26999 BC 2023)
(IN VOLUNTARY LIQUIDATION)**

Pursuant to Section 167(4) of the Act, Notice is hereby given that the aforementioned Company has passed the relevant resolutions as required by the Act and:

- 1. Is now in voluntary liquidation prior to being wound up and dissolved;
- 2. Commenced its dissolution on the 6th August, 2026; AND
- 3. Has duly appointed Stanley DeFreitas of DeFreitas & Associates, Kingstown, St. Vincent and the Grenadines, as Liquidator.

**STANLEY DEFREITAS
DEFREITAS & ASSOCIATES,**
Liquidator.

**BUSINESS COMPANIES (AMENDMENT AND CONSOLIDATION) ACT,
CHAPTER 149 OF THE REVISED LAWS OF
SAINT VINCENT AND THE GRENADINES, 2009**

**FINATECO LTD. (BC No. 26614 BC 2022)
(IN VOLUNTARY LIQUIDATION)**

Pursuant to Section 167(4) of the Act, Notice is hereby given that the aforementioned Company has passed the relevant resolutions as required by the Act and:

- 1. Is now in voluntary liquidation prior to being wound up and dissolved;
- 2. Commenced its dissolution on the 18th January, 2026; AND
- 3. Has duly appointed Stanley DeFreitas of DeFreitas & Associates, Kingstown, St. Vincent and the Grenadines, as Liquidator.

**STANLEY DEFREITAS
DEFREITAS & ASSOCIATES,**
Liquidator.

LIMITED LIABILITY COMPANIES ACT CHAPTER 151
OF THE REVISED LAWS OF
SAINT VINCENT AND THE GRENADINES, 2009

TREK LABS TECHNOLOGIES LLC. (LLC No. 3810 LLC 2024)
(IN VOLUNTARY LIQUIDATION)

Pursuant to Section 66 of the Act, Notice is hereby given that the aforementioned Company has passed the relevant resolutions as required by the Act and:

1. Is now in voluntary liquidation prior to being wound up and dissolved;
2. Commenced its dissolution on the 10th day of August, 2026; AND
3. Has duly appointed Stanley DeFreitas of DeFreitas & Associates, Kingstown, St. Vincent and the Grenadines, as Liquidator.

STANLEY DEFREITAS
DEFREITAS & ASSOCIATES,
Liquidator.

Printed by the Government Printer at the Government Printing Office,
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